



Sharda Education Society's

College Code : 11

Anand Vishwa Gurukul Senior Night College

of Commerce & Science
Affiliated To University of Mumbai
ISO 9001 : 2008 Certified

No. Aff./ICD/ 2014 - 15 / 29449, 09th July, 2014
Tel : 9987929008, Email us : avgsrcollege@gmail.com

Strategic Plan (Academic Calendar)

I/C PRINCIPAL

ANAND VISHWA GURUKUL SENIOR NIGHT COLLEGE, THANE



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Academic Calendar 2021-2022

Arrangement of Terms

First Term	14 th June 2021 To 31 st October 2021
Second term	15 th November 2021 To 1 st May 2022
Mid Term Break	10 th September 2021 To 14 th September 2021
Winter Break	25th December 2021 To 31st December 2021

List of Holidays

Date	Holidays
20 th July 2021	Ekadashi
21 st July 2021	Eid-ul-Adha
16 th August 2021	Pateti
19 th August 2021	Moharram
31 st August 2021	Gokulashtami
10 th September 2021	Ganesh Chaturthi
2 nd October 2021	Gandhi Jayanti
15 th October 2021	Dassera
19 th October 2021	Eid - e - Milad
4 th November 2021	Diwali
19 th November 2021	GurunanakJayanti
25 th December 2021	Christmas
14 th January 2022	Makar Sankranti
19 th February 2022	Shivaji Jayanti
1 st March 2022	Mahashivratri
19 th March 2022	Holi
2 nd April 2022	GudiPadwa
10 th April 2022	Ram Navami
14 TH April 2022	Ambedkar Jayanti
15 th April 2022	Good Friday, Mahavir Jayanti


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Curricular, Co-curricular and Extra-curricular Activities

Month & Week	Curricular Activity	Co-curricular and Extra-curricular Activity
June		
I Week	Beginning of the Academic Year (SY and TY)	College Development Committee
IV Week	-----	International Yoga Day
July	-----	
II Week	Orientation of First Year students Beginning of the Academic Year for First Year Students	Orientation Program (FY) Ashadhi Ekadashi Dindi
III Week		Gurupournima
IV Week		Tree Plantation
August		
I Week		Personality Development Camp
II Week		Personality Development Camp Distribution of Essential Foods (Mahapur)
III Week		Independence Day
IV Week	Internal Examination: SY and TY	Ecofriendly Ganpati Making PTA Meeting GheBharari
September		
II Week	ATKT Examination: Semester II, IV	NEET Exam eachers Day
IV Week	Internal Examination: FY	NSS Day College Development Committee
October		
I Week		Gandhi Jayanti (Bhajan Sandhya) Garba
II Week		Anti Ragging Lecture
III Week	External Examination: Semester III	
November		
I Week		Law Literacy Awareness Program
III Week	External Examination: Semester V (TYBCOM) Start of Second Term	
IV Week	External Examination: Semester V (TYBScIT)	

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December		
I Week		Blood Donation Camp Kridanand
II Week	External Examination: Semester V (TYBAF, TYBBI, TYBMS)	College Development Committee Anandotsav
III Week		NSS Camp
January		
IV Week		Republic Day
February		
I Week		Industrial Visit
IV Week		Marathi Bhasha Din
March		
I Week	Internal Examination: FY, SY, TY	Convocation Certificate Distribution Ceremony
II Week		Anandotsav International Women's Day
III Week		College Development committee
IV Week		Major Manish Singh
April		
I Week		Vaccination Drive Medical Camp at Pune
II Week	External Examination: Semester VI (TYBCOM) External Examination: Semester IV	Alumni Meet
III Week	External Examination: Semester V (TYBScIT, TYBAF, TYBBI, TYBMS)	
May		
I Week		NSS Day
III Week		

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Strategic Plan (Time-table)

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Time Table 2021-22

2021-2022		FYBBI			Sem I	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4:30 pm to 5:20 pm	BC	BC	POM	POM	FA	FA
5:20 pm to 6:10 pm	BC	BC	POM	POM	FA	FA
6:10 pm to 7:00 pm	FC I	FC I	EMFS	EMFS	ECO	ECO
7:00 pm to 7:20 pm	Recess					
7:20 pm to 8:10 pm	FC I	FC I	EMFS	EMFS	ECO	ECO
8:10 pm to 9:00 pm	MATHS	MATHS	MATHS			

Note: BC Business Communication, POM Principles of management, FA Financial Accounting, FC I Foundation course, EMFS Environmental Management of Financial services

2021-2022		SYBBI			Sem III	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4:30 pm to 5:20 pm	FC III	FC III	FM I	FM I	TAX	TAX
5:20 pm to 6:10 pm	FC III	FC III	FM I	FM I	TAX	TAX
6:10 pm to 6:30 pm	Recess					
6:30 pm to 7:20 pm	OB (SJ)	OB	FM II	FM II	MA	MA
7:20 pm to 8:10 pm	OB	OB	FM II	FM II	MA	MA
8:10 pm to 9:00 pm			IT	IT		

Note: TAX Taxation of Financial Service, FMI - Financial Management -1, FMII - Financial Market, MA Management Accounting (Tools & Techniques), OB- Organisation Behaviour, FC Foundation Course in Banking, IT Information Technology in Banking & Insurance - I Banking & Insurance

2021-2022		TYBBI			Sem V	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4:30 pm to 5:20 pm	IBF	IBF	AUDITING	AUDITING	B.E.	B.E.
5:20 pm to 6:10 pm	IBF	IBF	AUDITING	AUDITING	B.E.	B.E.
6:10 pm to 6:30 pm	Recess					
6:30 pm to 7:20 pm	FRA	FRA	RM	RM	SM	SM
7:20 pm to 8:10 pm	FRA	FRA	RM	RM	SM	SM
8:10 pm to 9:00 pm						

Note: TAX Taxation of Financial Service, FM Financial Management -1, MA Management Accounting (Tools & Techniques), OB- Organisation Behaviour, FC Foundation Course in Banking, IT Information Technology in Banking & Insurance - I Banking & Insurance



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2021-2022	FYBAF				Sem I	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4:30 pm to 5:20 pm	BC	BC	FA (SJ)	FA (SJ)	ECO (DT)	ECO (DT)
5:20 pm to 6:10 pm	BC	BC	FA (SJ)	FA (SJ)	ECO (DT)	ECO (DT)
6:10 pm to 7:00 pm	FC I	FC I	FM	FM	COSTING	COSTING
7:00 pm to 7:20 pm	Recess					
7:20 pm to 8:10 pm	FC I	FC I	FM	FM	COSTING	COSTING
8:10 pm to 9:00 pm						

Note: FC Foundation Course, BC Business Communication, FHS Foundation of Human Skills, ECO Economics, FA Financial Accounting, LAW Business Law

2021-2022	SYBAF				Sem III	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4:30 pm to 5:20 pm	FC III	FC III	CA	CA	FA	FA
5:20 pm to 6:10 pm	FC III	FC III	CA	CA	FA	FA
6:10 pm to 6:30 pm	Recess					
6:30 pm to 7:20 pm	TAX	TAX	ECO	ECO	LAW	LAW
7:20 pm to 8:10 pm	TAX	TAX	ECO	ECO	LAW	LAW
8:10 pm to 9:00 pm					IT	IT

Note: FC III Foundation Course III, CA Cost Accounting, FA Financial Accounting, TAX Taxation, ECO Economics, LAW Business Law, IT Information Technology

2021-2022	TYBAF				Sem V	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4:30 pm to 5:20 pm	FM	FM	COSTING	COSTING	MA	MA
5:20 pm to 6:10 pm	FM	FM	COSTING	COSTING	MA	MA
6:10 pm to 6:30 pm	Recess					
6:30 pm to 7:20 pm	FA VI	FA VI	FA V	FA V	TAX	TAX
7:20 pm to 8:10 pm	FA VI	FA VI	FA V	FA V	TAX	TAX
8:10 pm to 9:00 pm						

Note: BC - Business Communication, POM - Principles of Management, FA - Financial Accounting, FC I - Foundation course, EMFS - Environmental Management of Financial Services

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2021-2022		BSc (IT)			Sem I	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4:30 pm to 5:20 pm	TCS	FDBMS	FDBMS	TCS	Practical	FDBMS
5:20 pm to 6:10 pm	TCS	FDBMS	FDBMS	TCS	Practical	Practical
6:10 pm to 6:30 pm	Recess					
6:30 pm to 7:20 pm	DLA	Practical	CLDS	PPC	PPC	CLDS
7:20 pm to 8:10 pm	DLA	DLA	CLDS	PPC	PPC	CLDS
8:10 pm to 9:00 pm	DLA	DLA	TCS	PPC	Practical	CLDS

Note: TCS Technical Communication Skill, DLA Digital logic Application, CLDS Computational Logic Discrete Structure, PPC Principles of Programming in C, FDBMS Fundamentals of Data Base Management System

2021-2022		BSc (IT)			Sem III	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4:30 pm to 5:20 pm	DBMS	AM	AM	CN	DS	Practicals
5:20 pm to 6:10 pm	DBMS	AM	AM	CN	DS	Practicals
6:10 pm to 6:30 pm	Recess					
6:30 pm to 7:20 pm	Python	Python	CN	DS	AM	DBMS
7:20 pm to 8:10 pm	Python	Python	CN	DS	Practicals	DBMS
8:10 pm to 9:00 pm	Python	Practical	CN	DS	DBMS	Practical

Note: DS Data Structures, CN Computer Networks, DBMS Data Base Management System, AM Applied Mathematics

2021-2022		BSc (IT)			Sem V	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4:30 pm to 5:20 pm	IoT	AWP	AWP	E Java	SPM	SPM
5:20 pm to 6:10 pm	IoT	AWP	AWP	E Java	SPM	SPM
6:10 pm to 6:30 pm	Recess					
6:30 pm to 7:20 pm	Linux	AWP	E Java	IoT	Linux	SPM
7:20 pm to 8:10 pm	Linux	Practicals	E Java	IoT	Practicals	Practicals
8:10 pm to 9:00 pm	Linux	Linux	E Java	IoT	Practicals	Practicals

Note: SPM Software Project Management, IoT Internet of Things, E Java Enterprise Java, AWP Advance Web Programming



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2021-2022		FYBCOM				Sem I	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
4:30 pm to 5:20 pm	BC	BC	COM I	COM I	ECO	ECO	
5:20 pm to 6:10 pm	BC	BC	COM I	COM I	ECO	ECO	
6:10 pm to 7:00pm	FC I	FC I	FA	FA	EVS	EVS	
7:00 pm to 7:20 pm	Recess						
7:20 pm to 8:10 pm	FC I	FC I	FA	FA	EVS	EVS	
8:10 pm to 9:00 pm				MATHS	MATHS	MATHS	

Note: FC Foundation course I, BC Business communication, COM Commerce I, EVS Environmental management, FA Financial accounting, ECO Business Economics, MATHS Mathematics and Statistics

2021-2022		SYBCOM				Sem III	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
4:30 pm to 5:20 pm	FC III	FC III	ECO	ECO	FA	FA	
5:20 pm to 6:10 pm	FC III	FC III	ECO	ECO	FA	FA	
6:10 pm to 6:30 pm	Recess						
6:30 pm to 7:20 pm	COM III	COM III	MA	MA	LAW	LAW	
7:20 pm to 8:10 pm	COM III	COM III	MA	MA	LAW	LAW	
8:10 pm to 9:00 pm							

Note: FC III Foundation course III, ECO Economics, FA Financial Accounting, COM III Commerce III, MA Management Accounting, LAW Business Law

2021-2022		TYBCOM				Sem V	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
4:30 pm to 5:20 pm	FA	FA	TAX	TAX	ECO	ECO	
5:20 pm to 6:10 pm	FA	FA	TAX	TAX	ECO	ECO	
6:10 pm to 6:30 pm	Recess						
6:30 pm to 7:20 pm	COST	COST	COM V	COM V	COMPUTER	COMPUTER	
7:20 pm to 8:10 pm	COST	COST	COM V	COM V	COMPUTER	COMPUTER	
8:10 pm to 9:00 pm							

Note: TAX Taxation of Financial Service, FM Financial Management -1, MA Management Accounting (Tools & Techniques), OB- Organisation Behaviour, FC Foundation Course in Banking, IT Information Technology in Banking & Insurance - I Banking & Insurance


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Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
4:30 pm to 5:20 pm	BC	BC	FA	FA	ECO	ECO	
5:20 pm to 6:10 pm	BC	BC	FA	FA	ECO	ECO	
6:10 pm to 7:00 pm	FC	FC	EMFS	EMFS	LAW	LAW	
7:00 pm to 7:20 pm	Recess						
7:20 pm to 8:10 pm	FC	FC	EMFS	EMFS	LAW	LAW	
8:10 pm to 9:00 pm							

Note: FC Foundation Course, BC Business Communication, ECO Business Economics, FA Financial Accounting, LAW Business Law, EMFS Environmental management of financial services

2021-2022		SYBMS				Sem III	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
4:30 pm to 5:20 pm	FC III	FC III	BPEM	BPEM	COSI/ADVT	COST /ADVT	
5:20 pm to 6:10 pm	FC III	FC III	BPEM	BPEM	COSI/ADVT	COST/ADVT	
6:10 pm to 6:30 pm	Recess						
6:30 pm to 7:20 pm	COM III	COM III	MA	MA	LAW	LAW	
7:20 pm to 8:10 pm	COM III	COM III	MA	MA	LAW	LAW	
8:10 pm to 9:00 pm							

Note: FC III Foundation course III, ECO Economics, FA Financial Accounting, COM III Commerce III, MA Management Accounting, LAW Business Law

2021-2022		TYBMS				Sem V	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
4:30 pm to 5:20 pm	FA/E-COM	FA/E-COM	IAPM/SDM	IAPM/SDM	LSCM	LSCM	
5:20 pm to 6:10 pm	FA/E-COM	FA/E-COM	IAPM/SDM	IAPM/SDM	LSCM	LSCM	
6:10 pm to 6:30 pm	Recess						
6:30 pm to 7:20 pm	WM/CRM	WM/CRM	TAX/SM	TAX/SM	CCPR	CCPR	
7:20 pm to 8:10 pm	WM/CRM	WM/CRM	TAX/SM	TAX/SM	CCPR	CCPR	
8:10 pm to 9:00 pm							

Note: FA Financial Accounting, E-COM E Commerce and Digital marketing, IAPM Investment Analysis and Portfolio Management, SDM Sales and Distribution Management, LSCM Logistics and Supply Chain Management, WM Wealth Management, CRM Customer Relationship Management, TAX Direct Tax, SM Strategic Management, CCPR Corporate Communications and Public Relations

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Strategic Plan (Lecture Plans)

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ANAND VISHWA GURUKUL SENIOR NIGHT COLLEGE, THANE

Teaching Plan

Name of the Teacher : Mr. Ashish A. Mulay

Academic Year : 2021-22

Class : FYBAF

Term : I

Subject : Financial Accounting (Elements of Financial Accounting) - I

Module No.	Topic	No. of Lectures
I	<p>Module I: Accounting Standards Issued by ICAI and Inventory Valuation</p> <p>1.Accounting Standards: Concepts, Benefits, Procedures for Issue of Accounting Standards Various AS</p> <p>AS – 1: Disclosure of Accounting Policies (a) Purpose (b) Areas of Policies (c) Disclosure of Policies (d)Disclosure of Change in Policies(e) Illustrations</p> <p>AS – 2: Valuation of Inventories (Stock) (a) Meaning, Definition (b) Applicability (c) Measurement of Inventory (d) Disclosure inFinal Account(e) Explanation with Illustrations</p> <p>AS – 9: Revenue Recognition (a) Meaning and Scope (b) Transactions Excluded (c) Sale of Goods (d) Rendering of Services (e) Effects ofUncertainties (f) Disclosure (g) Illustrations •</p> <p>2.Inventory Valuation: Meaning of Inventories Cost for Inventory Valuation Inventory Systems : Periodic Inventory System and Perpetual Inventory System Valuation: Meaning and Importance Methods of Stock Valuation as per AS – 2: FIFO and Weighted Average Method Computation of Valuation of Inventory as on Balance Sheet Date: If Inventory is taken on a Date After the Balance Sheet or Before the Balance Sheet</p>	15
II	<p>Module II: Final Accounts</p> <p>Expenditure a) Capital (b) Revenue Receipts a) Capital (b) Revenue Adjustments and Closing Entries Final Accounts of Manufacturing Concerns (Proprietary Firm)</p>	15
III	<p>Module III: Departmental Accounts</p> <p>Meaning, Basis of Allocation of Expenses and Incomes / Receipts Inter Departmental Transfer: At Cost Price and Invoice Price Stock Reserve Departmental Trading and Profit and Loss Account and Balance Sheet</p>	15
IV	<p>Module IV: Accounting for Hire Purchase</p> <p>Meaning ,Calculation of Interest</p> <p>Accounting for Hire Purchase Transactions by Asset Purchase Method Based on Full Cash Price, Journal Entries, Ledger Accounts and Disclosure in Balance Sheet for Hirer and Vendor, Journal Entries, Ledger Accounts and Disclosure in Balance Sheet for Hirer and Vendor</p>	15



**Teaching Plan**

Name of the Teacher : Mr. Manoj S. Wagh

Academic Year : 2021-22

Class : FYBAF

Term : I

Subject : Cost Accounting - Introduction and Elements of Cost-I

Module No.	Topic	No. of Lectures
I	Module I: Introduction to Cost Accounting Evolution, Objectives and Scope of Cost Accounting Importance and Advantages of Cost Accounting Difference between Cost Accounting and Financial Accounting Limitations of Financial Accounting Definitions: Cost, Costing and Cost Accounting Classification of Cost on Different Bases Cost Allocation and Apportionment Coding System Essentials of Good Costing System	15
II	Module II: Material Cost Material Cost: The Concept Material Control Procedure Documentation Stock Ledger, Bin Card Stock Levels Economic Order Quantity (EOQ)	15
III	Module III: Labour Cost Labour Cost: The Concept Composition of Labour Cost Labour Cost Records Overtime / Idle Time / Incentive Schemes	15
IV	Module IV: Overheads Overheads: The Concept Classification of overheads on different bases Apportionment and Absorption of Overheads Apportionment and Absorption of Overheads	15



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**Teaching Plan**

Name of the Teacher : Mr. Vinayak Joshi

Academic Year : 2021-22

Class : FYBAF

Term : I

Subject : Financial Management - Introduction to Financial Management - I

Module No.	Topic	No. of Lectures
I	Module I: Introduction to Financial Management Introduction Meaning Importance Scope and Objectives Scope and Objectives Profit vs Value Maximization	12
II	Module II: Concepts in Valuation The Time Value of Money Present Value Internal Rate of Return , Bonds Returns The Returns from Stocks , Annuity Techniques of Discounting Techniques of Compounding	12
III	Module III: Leverage Introduction EBIT & EPS Analysis Types of Leverages: Operating Leverage, Financial Leverage & Composite Leverage Relationship between Operating Leverage and Financial Leverage	12
IV	Module IV: Types of Financing Introduction Needs of Finance and Sources: Long Term, Medium Term, Short Term Long Term Sources of Finance Short Term Sources of Finance	12
V	Module V: Cost of Capital Introduction Definition and Importance of Cost of Capital Measurement of Cost of Capital, WACC	12



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**Teaching Plan**

Name of the Teacher : Ms. Kejal Shingala

Academic Year : 2021-22

Class : FYBAF

Term : I

Subject : Business Communication- I

Module No.	Topic	No. of Lectures
I	Module I: Theory of Communication Concept of Communication: Meaning, Definition, Process, Need, Feedback Emergence of Communication as a key concept in the Corporate and Global world Impact of technological advancements on Communication Channels and Objectives of Communication: Channels Formal and Informal- Vertical, Horizontal, Diagonal, Grapevine Objectives of Communication: Information, Advice, Order and Instruction, Persuasion, Motivation, Education, Warning, and Boosting the Morale of Employees (A brief introduction to these objectives to be given) Methods and Modes of Communication: Methods: Verbal and Nonverbal, Characteristics of Verbal Communication Characteristics of Non-verbal Communication, Business Etiquette Modes: Telephone and SMS Communication 3 (General introduction to Telegram to be given) Facsimile Communication [Fax] Computers and E- communication Video and Satellite Conferencing	15
II	Module II: Obstacles to Communication in Business World Problems in Communication /Barriers to Communication: Physical/ Semantic/Language / Socio-Cultural / Psychological / Barriers, Ways to Overcome these Barriers Listening: Importance of Listening Skills, Cultivating good Listening Skills – 4 Introduction to Business Ethics: Concept and Interpretation, Importance of Business Ethics, Personal Integrity at the workplace, Business Ethics and media, Computer Ethics, Corporate Social Responsibility Teachers can adopt a case study approach and address issues such as the following so as to orient and sensitize the student community to actual business practices: Surrogate Advertising, Patents and Intellectual Property Rights, Dumping of Medical/E-waste, Human Rights Violations and Discrimination on the basis of gender, race, caste, religion, appearance and sexual orientation at the workplace Piracy, Insurance, Child Labour	15
III	Module III: Business Correspondence Theory of Business Letter Writing: Parts, Structure, Layouts—Full Block, Modified Block, Semi - Block Principles of Effective Letter Writing, Principles of effective Email Writing,	15





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	Personnel Correspondence: Statement of Purpose, Job Application Letter and Resume, Letter of Acceptance of Job Offer, Letter of Resignation Letter of Appointment, Promotion and Termination, Letter of Recommendation	
IV	Module IV: Language and Writing Skills Commercial Terms used in Business Communication Paragraph Writing: Developing an idea, using appropriate linking devices, etc Cohesion and Coherence, self-editing, etc [Interpretation of technical data, Composition on a given situation, a short informal report etc.] Activities Listening Comprehension Remedial Teaching Speaking Skills: Presenting a News Item, Dialogue and Speeches Paragraph Writing: Preparation of the first draft, Revision and Self – Editing, <i>Rules of spelling. Reading Comprehension: Analysis of texts from the fields of Commerce and Management</i>	15



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Teaching Plan

Name of the Teacher : Mr. Sagar Jadhav

Academic Year : 2021-22

Class : FYBAF

Term : I

Subject : Foundation Course -I

Module No.	Topic	No. of Lectures
I	Module I: Overview of Indian Society Understand the multi-cultural diversity of Indian society through its demographic composition: population distribution according to religion, caste, and gender; Appreciate the concept of linguistic diversity in relation to the Indian situation; Understand regional variations according to rural, urban and tribal characteristics; Understanding the concept of diversity as difference	05
II	Module II: Concept of Disparity- 1 Understand the concept of disparity as arising out of stratification and inequality; Explore the disparities arising out of gender with special reference to violence against women female foeticide (declining sex ratio), and portrayal of women in media; Appreciate the inequalities faced by people with disabilities and understand the issues of people with physical and mental disabilities	10
III	Module III: Concept of Disparity-2 Examine inequalities manifested due to the caste system and inter-group conflicts arising there of Examine inequalities manifested due to the caste system and inter-group conflicts arising thereof Understand inter-group conflicts arising out of communalism; Examine the causes and effects of conflicts arising out of regionalism and linguistic differences	10
IV	Module IV: The Indian Constitution Philosophy of the Constitution as set out in the Preamble; The structure of the Constitution-the Preamble Main Body and Schedules; Fundamental Duties of the Indian Citizen; tolerance, peace and communal harmony as crucial values in strengthening the social fabric of Indian society Basic features of the Constitution	10
V	Module V: Significant Aspects of Political Processes The party system in Indian politics; Local self-government in urban and rural areas; the 73rd and 74th Amendments and their implications for inclusive politics; Role and significance of women in politics	10





Sharda Education Society's

College Code : 11

Anand Vishwa Gurukul Senior Night College

of Commerce & Science
Affiliated To University of Mumbai
ISO 9001 : 2008 Certified

No. Aff./ICD/ 2014 - 15 / 29449, 09th July, 2014
Tel : 9987929008, Email us : avgsrcollege@gmail.com

Teaching Plan

Name of the Teacher : Ms. Prachi Sonawane

Academic Year : 2021-22

Class : FYBAF

Term : I

Subject : Commerce - Business Environment - I

Module No.	Topic	No. of Lectures
I	Module I: Business and its Environment a) Business Objectives, Dynamics of Business and its Environment, Types of Business Environment b) Environmental Analysis: Importance, Factors, PESTEL Analysis, SWOT Analysis	15
II	Module II: Business and Society a) Business Ethics: Nature and Scope of Ethics, Ethical Dilemmas, Corporate Culture and Ethical Climate b) Development of Business Entrepreneurship: Entrepreneurship and Economic Development, Micro, Small and Medium Enterprises c) Development (MSMED) Act, 2006, Entrepreneurship as a Career Option Consumerism and Consumer Protection: Consumerism in India, Consumer Protection Act 1986	15
III	Module III: Contemporary Issues a) Corporate Social Responsibility and Corporate Governance: Social Responsibility of Business, Ecology and Business, Carbon Credit b) Social Audit: Evolution of Social Audit, Benefits of Social Audit, Social Audit v/s Commercial Audit c) Social Audit: Evolution of Social Audit, Benefits of Social Audit, Social Audit v/s Commercial Audit	15
IV	Module IV: International Environment a) Strategies for going Global: MNCs and TNCs, WTO b) Foreign Trade in India- Balance of Trade, FDI Investment Flows and its Implication for Indian Industries b) Foreign Trade in India- Balance of Trade, FDI Investment Flows and its Implication for Indian Industries	15




I/C PRINCIPAL
ANAND VISHWA GURUKUL SENIOR NIGHT COLLEGE, THANE



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No. Aff./ICD/ 2014 - 15 / 29449, 09th July, 2014
Tel : 9987929008, Email us : avgsrcollege@gmail.com

Teaching Plan

Name of the Teacher : Mr. Amol Matore

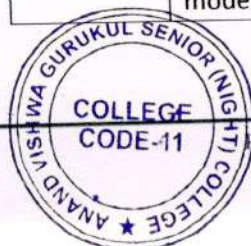
Academic Year : 2021-22

Class : FYBAF

Term : I

Subject : Business Economics - I

Module No.	Topic	No. of Lectures
I	Module I: Introduction Scope and Importance of Business Economics - basic tools- Opportunity Cost principle- Incremental and Marginal Concepts. Basic economic relations - functional relations: equations- Total, Average and Marginal relations- use of Marginal analysis in decision making The basics of market demand, market supply and equilibrium price- shifts in the demand and supply curves and equilibrium	10
II	Module II: Demand Analysis Demand Function - nature of demand curve under different markets Meaning, significance, types and measurement of elasticity of demand (Price, income cross and promotional)- relationship between elasticity of demand and revenue concepts Demand estimation and forecasting: Meaning and significance - methods of demand estimation : survey and statistical methods	10
III	Module III: Supply and Production Decisions and Cost of Production short run analysis with Law of Variable Proportions Production function with two variable inputs- isoquants, ridge lines and least cost combination of inputs- Long run production function and Laws of Returns to Scale - expansion path - Economies and diseconomies of Scale. Cost concepts: Accounting cost and economic cost, implicit and explicit cost, fixed and variable cost - total, average and marginal cost - Cost Output Relationship in the Short Run and Long Run LAC and Learning curve - Break even analysis	15
IV	Module IV: Market structure: Perfect competition and Monopoly and Pricing and Output Decisions under Imperfect Competition Short run and long run equilibrium of a competitive firm and of industry - monopoly - short run and long- run equilibrium of a firm under Monopoly Monopolistic competition: Equilibrium of a firm under monopolistic competition, debate over role of advertising Oligopolistic markets: key attributes of oligopoly - Collusive and non collusive oligopoly market - Price rigidity - Cartels and price leadership models	15





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V	Module V: Pricing Practices Cost oriented pricing methods: cost – plus (full cost) pricing, marginal cost pricing, Mark up pricing discriminating pricing, multiple – product pricing - transfer pricing	10
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ANAND VISHWA GURUKUL SENIOR NIGHT COLLEGE, THANE



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Strategic Plan (Teachers' Daily Diary)

I/C PRINCIPAL

ANAND VISHWA GURUKUL SENIOR NIGHT COLLEGE, THANE



**Sharda Education Society's
Anand Vishwa Gurukul Senior Night College, Thane
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Mumbai University Terms

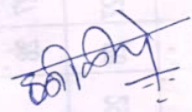
Academic Year 2018-2019

First Term : 18th June 2018 To 5th November 2018

Second Term : 26th November 2018 To 4th Mayl 2019

Anand Vishwa Gurukul Senior Night College, Thane
Sharda Education Society's

Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
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I/C PRINCIPAL
ANAND VISHWA GURUKUL (NIGHT) COLLEGE, THANE

Profile of the Faculty

Name of the Faculty : Mangaya Sachin Gaikwad.

Designation : Asst. Professor. Qualification/s:

Faculty : Department: BMS

Classes to which he/she is teaching with Courses

Sr.No.	Class	Courses
1.	TYBMS	Logistics Supply chain Management
2.	TYBBI	Research methodology in Banking and Insurance.
3.	SYBMS	Business Planning & entrepreneurial agmt.
4.	SYBBI	financial Market.

a) No. of Theory Periods Assigned :

b) No of Practical Periods Assigned :

c) Total No. of Perods Assined :

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4:30			LSCM	LSCM	FM	FM
TO	T		TYBMS	TYBMS	SYBBI	SYBBI
6:10						
RECESS						
6:30	BPEM	BPEM	RM	RM	BE	BE
TO	SYBMS	SYBMS	TYBBI	TYBBI	BE	BE
8:10						

Teaching Activities (Theory/Practical/Tutorial)

Date 15.6.22

Time	Class	Topics taught
4.30 to 6.10	TYBMS.	Intro ⁿ to subject & its syllabus, Intro ⁿ & meaning, Basic concepts, Nature & characteristics of logistics were explained to students.
6.30 to 8.10	TYBBI	Detailed intro about subject & syllabus.
Signature of the Faculty: <i>(Signature)</i> 15/6/22		

Date 16.6.22

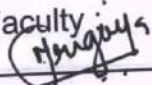
Time	Class	Topics taught
4.30 - 6.10	TYBMS	As taught characteristics & basic concept through in detailed.
6.30 - 8.10	TYBBI	Explained meaning & features of research with live experiences & several case studies.
Signature of the Faculty: <i>(Signature)</i> 16/6/22		

Date 22.6.22

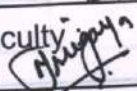
Time	Class	Topics taught
4.30 - 6.10	TYBMS	Explained the LPC model along with its types and features; also explained various types of logistics with certain laws & CR.
6.30 - 8.10	TYBBI	Explained the objectives of research.
Signature of the Faculty: <i>(Signature)</i> 22/6/22		

Teaching Activities (Theory/Practical/Tutorial)

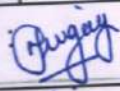
Date 29.06.22

Time	Class	Topics taught
4:30-6:10	TYBMS	Explained demand forecasting techniques, meaning and approaches via Blackboard.
6:30-8:10	TYBBI	Explained the types of research as Basic, applied, exploratory, Empirical with help of suitable examples.
Signature of the Faculty 		

Date 30.6.22

Time	Class	Topics taught
4:30-6:10	TYBMS	Taught level of customers, rights of customers as per Consumer Protection Act, 1986, & Logistics mgmt (UK)
6:30-8:10	TYBBI	explained remaining types as Descriptive and causal research & Imp of research.
Signature of the Faculty 		

Date 1/7/22

Time	Class	Topics taught
4:30-6:10	SYBBI	Taking financial market Subject Introduced the students and the overall syllabus with different role play in day to day life.
Signature of the Faculty 		

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I/C PRINCIPAL

ANAND VISHWA GURUKUL (RIGHT) COLLEGE, THANE



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College Code : 11

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Tel : 9987929008, Email us : avgsrcollege@gmail.com

Institutional Perspective Plan

I/C PRINCIPAL

ANAND VISHWA GURUKUL SENIOR NIGHT COLLEGE, THANE

INSTITUTIONAL PERSPECTIVE PLAN

2022-2027

Sharda Education Society's



Anand Vishwa Gurukul Senior Night College

**Raghunath Nagar, Next to Mittal Park,
Wagle Estate, Thane (W)**

(Affiliated to the University of Mumbai, Mumbai)

Approved by

COLLEGE DEVELOPMENT COMMITTEE (CDC)

**Anand Vishwa Gurukul Senior Night College,
Raghunath Nagar, Next to Mittal Park,
Wagle Estate, Thane (W)**

I/C PRINCIPAL

ANAND VISHWA GURUKUL SENIOR NIGHT COLLEGE, THANE

INSTITUTIONAL PERSPECTIVE PLAN 2022-2027

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I/C PRINCIPAL
ANAND VISHWA GURUKUL (RIGHT) COLLEGE, THANE

ABOUT THE COLLEGE

The Gurukul system in India was an ancient educational system, where students lived with a guru (teacher) in an informal setting to receive personalized education. This system emphasized holistic learning, including not only academic knowledge, but also values, life skills, and cultural education.

The Concept of Anand Vishwa Gurukul Senior Night College is based on the ancient Indian Education system founded on Gurukul System.

Sharda Education Society's Anand Vishwa Gurukul Senior Night College was established in the year 2014 to promote the noble cause of spreading higher education among the working youth of Thane city and its surrounding areas. Anand Vishwa Gurukul Senior Night College is the first night degree college in Thane city to provide professional development courses like BBI, B.Sc. (IT), BAF and BMS for the working students. The College functions on the objective of "Earn & Learn" and works as a platform for specially those who want to complete their education along with their employment. Anand Vishwa Gurukul Senior Night College aims at providing all round development of the students through innovative teaching and effective activities. The college operates under the aegis of the Sharda Education Society.

The Society started its academic services by establishing a primary school, which subsequently led to the establishment of a Junior college. To cater to the higher education needs of the locals, the Trust took a bold step to establish a Night Degree College, which was later extended to the establishment of a Law College. This gradual progression in last two decades is in perfect tune with the vision and mission of the institution.

The college was established in the year 2014 by a team of educationists with

INSTITUTIONAL PERSPECTIVE PLAN 2022-2027

only three programs, viz., Bachelors of Commerce (Accounting & Finance), Bachelors of Commerce (Banking & Insurance) & Bachelors of Science (Information Technology) with only 129 students on its roll. Today, the College offers five different programmes, most of which are professional development programmes with more than 1000 students on its roll.

In order to further assist working students to access higher education along with their jobs, the College started a centre of Yashwantrao Chavan Maharashtra Open University, Nashik, in the college premises in the year 2016. In addition to this, the College offers number of Certificate and Diploma courses in association with government agencies to provide job opportunities to the youth from Thane region.

Various programmes and courses affiliated to the universities and those approved by government agencies that are offered by the College are as under:

Under University of Mumbai

- Bachelors of Commerce
- Bachelors of Commerce (Accounting & Finance)
- Bachelors of Commerce (Banking & Insurance)
- Bachelors of Science (Information Technology)
- Bachelors of Management Studies.

Under Yashwantrao Chavan Maharashtra Open University (YCMOU)

- Bachelor of Arts
- Diploma in Mass Communication & Journalism
- Bachelor of Arts (Mass Communication & Journalism)
- Bachelors of Commerce & Masters of Commerce

Under Maharashtra State Board of Skill Development (MSBSD)

- Certificate Course in Nursing
- Certificate Course in General Nursing & Midwifery Assistant
- Diploma Course in Medical Lab Technician

INSTITUTIONAL PERSPECTIVE PLAN 2022-2027

Under Maharashtra State Board of Technical Education (MSBTE)

- Diploma in Fire Service Engineering
- Advance Diploma in Fire Safety Engineering
- Advance Diploma in Industrial Safety

The College has also been a place to create social and cultural harmony by its social services channeled through National Service Scheme (NSS) and National Cadet Corps (NCC). With its well-equipped infrastructure the college has been a place for effective development of students. The college has always been a helping hand to the deprived and a place to learn and develop skills through its team of dedicated teachers and non-teaching staff.

VISION

To enrich the students with endowment of knowledge for strong socio-economic progression.

MISSION

To be an educational grooming center to meet global challenges.

OBJECTIVES

Maximum development of the innate or natural abilities and powers of individuals.

INSTITUTIONAL PERSPECTIVE PLAN 2022-2027

INSTITUTIONAL PERSPECTIVE PLAN 2022-2027

Proposals	Benchmark
<p>Academics:</p> <ul style="list-style-type: none">• To start new PG programme in Commerce and Computer Science field as per the students demand.• To start new certificate and diploma courses as per the demand of the students.• To seek academic and financial autonomy as per the UGC guidelines.• To implement National Education Policy, 2020.	<ul style="list-style-type: none">• To start PG programme in Master of Commerce (Advanced Accountancy) (2025-26)• To start PG programme in Master of Commerce (Business Management) (2025-26)• To start the following Certificate and Diploma Programmes (2023-24)<ul style="list-style-type: none">- Certificate Course in Nursing- Certificate Course in General Nursing & Midwifery Assistant- Diploma Course in Medical Lab Technician- Diploma in Fire Service Engineering- Advance Diploma in Fire Safety Engineering- Advance Diploma in Industrial Safety• To seek academic and financial autonomy as per the UGC guidelines. (2025-26)• To set up framework for the implementation of NEP, 2020 as per the guidelines of the state government and the University (2025-26)

INSTITUTIONAL PERSPECTIVE PLAN 2022-2027

<p>Research and Collaborations:</p> <ul style="list-style-type: none">• To promote research and cultivate a culture of research among teachers.• To collaborate with state and national level agencies for institutional development.	<ul style="list-style-type: none">• To establish Research Committee with external members to strengthen research (2023-24).• To encourage teachers to register for Ph.D. and complete the same in stipulated time (2024-25).• To sign MOU with IMARTICUS Learning for providing employment opportunities to students in reputed companies (2023-24).
<p>Placements:</p> <ul style="list-style-type: none">• To enter into more collaborations and sign MOUs for internships, placements and extension activities.	<ul style="list-style-type: none">• To sign MOUs with reputed firms and companies in and around Thane city for internships and placements of graduates (2024-25).• To enter into collaborations with NGOs for the promotion of extension activities at the College level (2023-24).
<p>Quality Substance and Enhancement:</p> <ul style="list-style-type: none">• To seek quality certifications from nationally and internationally accredited bodies/ agencies.	<ul style="list-style-type: none">• To seek ISO 9000:2001 Certification for the institution (2023-24).• To complete NAAC Assessment and Accreditation process (2023-24).



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Institutional Policies

(Policy on Internal and External Examinations)

I/C PRINCIPAL

ANAND VISHWA GURUKUL SENIOR NIGHT COLLEGE, THANE



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Institutional Policy Document for Internal and External Examinations

I/C PRINCIPAL

ANAND VISHWA GURUKUL (NIGHT) COLLEGE, THANE



Being an affiliated college, the framework of internal and external examination is decided by the University and implemented by the College. The College strictly adheres to various circulars and notices issued by the University in this regard.

The College offers the following programmes on self-financed basis at the undergraduate level:

- (1) B.Com. (Banking and Insurance) (BBI)
- (2) B.Com. (Accounting and Finance) (BAF)
- (3) B.Sc. (Information Technology) (B.Sc. IT)
- (4) Bachelor of Management Studies (BMS)
- (5) Bachelor of Commerce (B.Com.)

A. Examination Committee:

The College has continued Examination Committee as per the guidelines of the University of Mumbai with Principal being the Chief Conductor for all internal and external examinations conducted by the College on behalf of the University.

Composition of the Examination Committee

Chief Conductor	Principal
Join Conductor	Senior Faculty Member
Senior Supervisor	Faculty Member
Junior Supervisors	As per the need
Non-teaching Staff	As per need

B. Mechanism of Internal and External Examinations:

For B.Com. Programme:

As per the University guidelines, the College follows 100 marks semester end examination system for B.Com. programme except for Foundation Course (Paper I, II, III and IV), which has 75:25 pattern. The students are assigned project work of 25 marks for each course at Semester I, II, III and IV (**Refer to University Circular No. UG/ICD/2016-17/276) dated 21st October, 2016).**

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ANAND VISHWA GURUKUL (NIGHT) COLLEGE, THANE

For Self-financed Professional Programmes (BMS, BAF, BBI and B.Sc.-IT):

All self-financed professional development programmes like **BMS, BAF, BBI and B.Sc.-IT**, the College follows **75:25** pattern of evaluation (Refer to University Circular No. UG/04 of 2014 dated 5th June, 2014).

Scheme of Examination

The performance of the learners will be evaluated in two Components. One component will be the Internal Assessment component carrying 25% marks and the second component will be the Semester-wise End Examination component carrying 75% marks. The allocation of marks for the Internal Assessment and Semester End Examinations will be as shown below:-

(A) Internal Assessment–25%

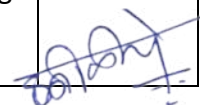
25 Marks

For Courses without Practical

Sr. No.	Particulars	Marks
1	One class test *	20 Marks
2	Active participation in routine class instructional deliveries and overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities	05 Marks

For Courses with Practical

Sr. No.	Particulars	Marks
1	Semester End Practical Examination	20 Marks
	Journal	05 Marks
	Viva	05 Marks
	Laboratory Work	10 Marks
2	Active participation in routine class instructional deliveries and overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities	05 Marks



I/C PRINCIPAL
 ANAND VISHWA GURUKUL (NIGHT) COLLEGE, THANE

**(B) Semester End Examinations – 75%****75 Marks**

- (a) Duration—These examinations shall be of 2.5 Hours duration
- (b) Theory question paper pattern
- There shall be five questions each of 15 marks.
 - All questions shall be compulsory with internal choice within the questions.
 - Question may be subdivided into sub-questions a, b, c... and the allocation of marks depends on the weightage of the topic.

Passing Standard

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment and Semester End Examination. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 30 Out of 75) separately, to pass the course and minimum of Grade E to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination together.

Note:*Question Paper Pattern for Periodical Class Test for Courses at UG Programmes Written Class Test (20 Marks)**

Sr. No.	Particulars	Marks
1.	Match the Column / Fill in the Blanks / Multiple Choice Questions (½ Marks each)	05 Marks
2.	Answer in One or Two Lines (Concept based Questions) (1 Mark each)	05 Marks
3.	Answer in Brief (Attempt Any Two of the Three)(5 Marks each)	10 Marks

C. Mechanism for Ensuring Transparency in Internal Examination:

- All internal tests are conducted as per the University Guidelines by the Examination Committee. The attendance and class participation of students is monitored and accordingly marks are awarded to the students.

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ANAND VISHWA GURUKUL (NIGHT) COLLEGE, THANE



- Individual teachers have been instructed to deal with grievances related to the internal examinations at their individual level. The College has not received any grievance regarding internal examinations during the assessment period.

D. Mechanism for Ensuring Transparency in External Examinations:

First and Second Year Examinations for all programmes are conducted by the College on behalf of the University. Third Year Examination for all programmes are conducted by the University. Some measures for ensuring transparency in external examinations:

- **Three Sets of Question Paper:** For the College level Examinations, three sets of question papers are submitted in sealed envelope to the Examination Committee, from which one is randomly selected by the Chief Conductor. All Question Papers are printed in Examination Room in the presence of Examination Committee under the CCTV surveillance.
- **Online Transmission of Question Paper:** Question Papers for the University conducted examinations are made available to colleges just one hour before the examination for printing through an online interface of the University. Question papers can be downloaded by the committee of three persons, including the Principal through a mechanism of password and face recognition interface (**Refer to University Circular No. EX/ICC/2014-15/6) dated 25th August, 2014**).

E. Mechanism for Ensuring Transparency in Assessment:

Some measures for ensuring transparency in assessment both at college as well as university level examinations:

- **Masking and Coding:** Answer Books of the College level examinations are masked and coded, so as to maintain confidentiality and ensure transparency in assessment.
- **Centralised Assessment:** Answer books of College level examinations are centrally assessed in the College premises under the Central Assessment Programme (CAP) (**Refer to University Circular No. Exam/CAP/1467/2016 dated 6 May, 2016**).

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ANAND VISHWA GURUKUL (NIGHT) COLLEGE, THANE



- **Online Screen-based Marking (OSM) System:** Answer books of University Level exams are scanned and assessed by the registered examiners online from the designated online assessment centres (**Refer to University Circular No. Exam/CAP/1327/2017 dated 16 December, 2017**).

F. Moderation of Answer Books:

The answer books assessed by the examiners are moderated as per the **University Ordinance No. 5046**. There is a system of 100% moderation of answer papers of students who fail examination by 10% of the total marks and those who secure more than 60% of the total marks in any course. From the remaining answer books, i.e. those securing marks between 41% to 59%, 10% of the assessed answer papers are moderated.

G. Redressal of Examination Related Grievances:

All grievances related to the Internal and External Examination are dealt with in fair, transparent and time-bound manner as per the University Circular No. **Exam/Photo&Rev./College/VCD/4636-A of 2010 dated 05.04.2010**.

- **Photocopy:** A student is provided with a photocopy of his assessed answer book on demand within stipulated time period.
- **Revaluation:** A student can also apply for revaluation. The original marks are masked, and the paper is re-evaluated. If there is deviation of more than 10% in re-assessment, then the candidate is awarded the revised mark.

A student may apply for both a photocopy of assessed answer book and its revaluation.

H. Unfair Means in Examinations:

All cases of reported unfair means in examination are handed over to Unfair Means Committee. The Unfair Means Committee handles all reported unfair means as per the **Ordinance 5050** of the University of Mumbai.

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Institutional Policies

(Policy on Freeship and Scholarship)

I/C PRINCIPAL

ANAND VISHWA GURUKUL SENIOR NIGHT COLLEGE, THANE

INSTITUTIONAL POLICY ON FREESHIPS AND SCHOLARSHIPS

Sharda Education Society's



Anand Vishwa Gurukul Senior Night College

**Next to Mittal Park, Raghunath Nagar, Wagle
Estate, Thane (W) – 400604**
(Affiliated to the University of Mumbai, Mumbai)

Contact Person

Mr. Mahendra Malpote Sir

(Admin Office Ground Floor)


I/C PRINCIPAL
ANAND VISHWA GURUKUL (NIGHT) COLLEGE, THANE

INSTITUTIONAL POLICY ON FREESHIPS AND SCHOLARSHIPS

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ANAND VISHWA GURUKUL (NIGHT) COLLEGE, THANE

INSTITUTIONAL POLICY ON FREESHIPS AND SCHOLARSHIPS

Freeship and Scholarship Committee

Sr. No.	Name of the Member	Designation
1.	Harshala Likhite (Principal)	Chairperson
2.	Vinayak Joshi (Teaching Faculty)	Member
3.	Mahendra Malpote (Non-teaching Faculty)	Member
4.	Shweta Kadam (Reserved Category Representative)	Member
5.	Omkar Patil (Reserved Category Students Representative)	Member


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Freeship and Scholarship Policye

Aaple Sarkar DBT (Direct Benefit Transfer) or MahaDBT is a scholarship portal launched by the Government of Maharashtra. MahaDBT portal provides the benefits of many social welfare schemes like e-Scholarships to the students of Maharashtra.

The primary objective of the Aaple Sarkar DBT portal 2023 is to assure the effective disbursement and implementation of scholarships within Maharashtra. Also, the mahaDBT portal hosts around 45 scholarships for domiciled students in Maharashtra.

This article will provide insights to the students about the scholarships in the MahaDBT portal. Furthermore, the aspirants will also get to know about the scholarship requirements, awards, application process, benefits, and more.

MahaDBT – Maharashtra Scholarship Schemes

In all, there are 8 departments of the Government of Maharashtra that offer scholarships for students coming from different sections of society. Some of the renowned departments include:

- Social Justice and Special Assistance Department
- Directorate of Technical Education
- Tribal Development Department
- Directorate of Higher Education and more

Link to MahaDBT Portal

<https://mahadbt.maharashtra.gov.in/home/flow>


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Details of Scholarships and Freeships

Title of the Scholarship: Post Matric Tuition Fee and Examination Fee (Freeship)	
Eligibility	Benefits
<p>The parents/guardian's annual income should not exceed INR 2.5 Lakh.</p> <p>The student's category should be Scheduled Caste (SC) or Neo Buddhist.</p> <p>The student should be a resident of Maharashtra.</p> <p>The student should have passed SSC/equivalent matric.</p> <p>The student's institute should be located in Maharashtra recognised by the Government.</p> <p>The students should admit through CAP round only for Professional Courses.</p>	<p>Tuition Fees, Exam Fees & other fees which are mandatory or compulsorily payable by the student to the institution are covered under the scheme.</p>

Title of the Scholarship: Government of India Post-Matric Scholarship	
Eligibility	Benefits
<p>The student should belong to Scheduled Caste (SC) or Navbuddha category.</p> <p>The student must be a resident of Maharashtra.</p> <p>The student should have passed SSC/equivalent matric.</p> <p>In the case of the student studying out of Maharashtra, the same rules are applicable.</p> <p>Only two professional courses are allowed.</p>	<p>Additional allowance for SC students:</p> <ul style="list-style-type: none">• Group I- INR 1200• Group II- INR 820• Group III- INR 570• Group IV- INR 380 <p>Disability allowance</p> <ul style="list-style-type: none">• Blindness/low vision Group I & II- INR 150• Group III- INR 125• Group IV- INR 100 <p>Leprosy cured groups:</p> <ul style="list-style-type: none">• Transportation allowance up to INR 100

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	<p>Escort allowance – INR 100</p> <ul style="list-style-type: none"> • Special pay allowance- INR 100 • Extra coaching allowance- INR 150 <p>Orthopaedic disability group:</p> <ul style="list-style-type: none"> • Transportation allowance- INR 100 • Escort allowance- INR 100 • Special pay allowance- INR 100
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Title of the Scholarship: Post Matric Scholarship Scheme	
Eligibility	Benefits
<p>Only ST students are applicable to apply.</p> <p>The annual family income should not exceed INR 2.5 Lakh.</p> <p>The students should at least have passed the class 10th examination</p>	<p>The maintenance allowance (hostellers/ day scholars) per month-</p> <ul style="list-style-type: none"> • Group 1: INR 1,200/ INR 550 • Group 2: INR 820/ INR 530 • Group 3: INR 570/ INR 300 • Group 4: INR 380/ INR 230 <p>Reader allowance</p> <ul style="list-style-type: none"> • Group1-2: INR 240 • Group 3: INR 200 • Group 4: INR 160 <p>The students will receive an escort allowance of INR 160 per month and a special Pay of INR 160 per month.</p> <p>The mentally retired will receive extra coaching and be paid INR 240 per month along with the following:</p> <ul style="list-style-type: none"> • Study tours: INR 1,600 per annum • Thesis typing/printing: INR 1,600 per annum • Book grant: INR 1,200 per annum




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Title of the Scholarship: Tuition Fee and Exam Fee for Tribal Students (ST)	
Eligibility	Benefits
<p>The student's annual family income should not exceed INR 2.5 Lakh.</p> <p>The students should belong to ST category only.</p> <p>The student's annual family income should not exceed INR 2.5 Lakh.</p>	<p>Tuition fees and exam fees as per approved college fee structure will be waived under this scheme.</p>

Title of the Scholarship: Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Scheme	
Eligibility	Benefits
<p>The applicant should be a domicile of Maharashtra</p> <p>They should belong to Maharashtra State Border or Karnataka State Border to apply for the scholarship.</p> <p>The family's annual income should not exceed INR 8 Lakh.</p> <p>The candidates belonging to the general category and who have taken admission are eligible to apply.</p> <p>The applicant should not avail of any other scholarship or stipend.</p> <p>The courses that students have enrolled in should be approved by the government or AICTE.</p> <p>The students should not have had a 2-year gap during their course.</p> <p>The students must have given all semester examinations.</p>	<p>The students shall get the following benefits:</p> <p>100% tuition fee waived for Government & Non-government aided courses for students up to INR 2.5 Lakh family annual income.</p> <p>Students with a family annual income up to 8 Lakh will receive 50% Government and Non-government aided tuition fees.</p> <p>50% and 100% of the examination fee will be paid for professional and non-professional courses.</p>


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Title of the Scholarship: Post-Matric Scholarship for VJNT Students	
Eligibility	Benefits
<p>The applicant should belong to VJNT/OBC/SBC category.</p> <p>The applicants must be pursuing the education course approved by the government.</p> <p>The annual family income should not exceed INR 1 Lakh.</p> <p>The applicant should apply for the scholarship via the CAP system.</p> <p>The applicant should achieve 75% attendance for the current year.</p>	<p>The scholarship eligibility is divided into Group A- E:</p> <p>Group A- scholarship worth INR 425 per month for hostellers and INR 190 per month for day scholars.</p> <p>Group B- scholarship worth INR 290 per month for hostellers and INR 190 per month for day scholars.</p> <p>Group C- The same scholarship amount as Group B.</p> <p>Group D- scholarship worth INR 320 per month for hostellers and INR 120 per month for day scholars.</p> <p>Group E- scholarship worth INR 150 per month for hostellers and INR 90 per month for non-hostellers</p> <p>Tuition fees, exams and maintenance allowance are paid 100% to students studying in govt/non-aided institutions in professional and non-professional courses.</p>

Title of the Scholarship: Tuition Fees and Examination Fees to VJNT Students	
Eligibility	Benefits
<p>The applicant should belong to the VJNT category.</p> <p>The applicant must be a resident of Maharashtra state.</p> <p>The annual family income should not exceed INR 8 Lakh.</p>	<p>100% tuition fees and exam fees are reimbursed to applicants via the CAP system.</p>



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<p>The students enrolled in degree courses in Health Science etc. are eligible to apply.</p> <p>The freeship will be applicable to students enrolled in unaided or aided government colleges in technical education.</p> <p>The students who are enrolled in courses such as Agriculture, Animal Husbandry, Dairy Development and Fisheries are also eligible to apply.</p>	
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Title of the Scholarship: Post Matric Scholarship to OBC Students	
Eligibility	Benefits
<p>The applicants must be pursuing education courses approved by the government.</p> <p>The application should come via CAP round for professional courses.</p> <p>The applicants need 75% attendance for the current year</p>	<p>Group A- INR 425 per month for hosteller and INR 190 per month for day scholars.</p> <p>Group B and Group C- INR 290 per month for day scholars and INR 190 per month for hostellers.</p> <p>Group D- INR 230 per month for hostellers and INR 120 per month for day scholars.</p> <p>Group E- INR 150 per month for hostellers and INR 90 per month for day scholars</p>

Title of the Scholarship: Post Matric Scholarship to SBC Students	
Eligibility	Benefits
<p>The parent's annual income should not exceed INR 1 Lakh.</p> <p>The applicants must belong to the SBC category.</p> <p>The applicants should be residents of Maharashtra.</p> <p>The applicants must be pursuing the education</p>	<p>The benefits are disbursed into the following Group A-E categories for maintenance allowance:</p> <p>Group A- INR 425 per month for hosteller and INR 190 per month for day scholars.</p> <p>Group B and Group C- INR 290 per month</p>

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<p>courses approved by the government.</p>	<p>for day scholars and INR 190 per month for hostellers.</p> <p>Group D- INR 230 per month for hostellers and INR 120 per month for day scholars.</p> <p>Group E- INR 150 per month for hostellers and INR 90 per month for day scholars.</p>
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Title of the Scholarship: Tuition Fees and Examination Fees to OBC Students

Eligibility	Benefits
<p>The applicant must be pursuing post-matric education from government-approved colleges. They must belong to the OBC category.</p> <p>The applicants must be residents of Maharashtra.</p> <p>The students pursuing degree courses in Health Science related courses are eligible to apply.</p> <p>The students pursuing higher and technical education from aided or unaided government colleges are also eligible</p>	<p>Tuition fees and exam fees are paid 100% to applicants who are studying in government-aided institutions in professional courses.</p>

Title of the Scholarship: Tuition Fees and Examination Fees to SBC Students

Eligibility	Benefits
<p>The annual family income should not exceed INR 8 Lakh.</p> <p>The applicants must be pursuing education courses approved by the government.</p> <p>The applicant must be the domicile of Maharashtra.</p>	<p>100% tuition and exam fees for students.</p>


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INSTITUTIONAL POLICY ON FREESHIPS AND SCHOLARSHIPS

List of Documents Required

- (1) Aadhar card.
 - (2) S.S.C. Mark sheet.
 - (3) Caste Certificate.
 - (4) Father's Income Certificate from Tahsildar. In case of Scholarship (Income Period: - 2020-2021) OR *From No. 16 in case of freeship (Assessment year 2021-2022) (Only for ST students)
 - (5) Last Year's Mark sheet.
 - (6) Gap certificate (on Rs.100/- stamp paper)*in case of gap in Education.
 - (7) Ration card. (Front & Back Side) *In Case Name of student in other relative Ration card, Affidavit Required on Rs. 100/- Stamp paper.
 - (8) Father/Mother Death Certificate (In case of death)
 - (9) Marriage Certificate/Gazette Certificate (for name defer).
 - (10) Bank Account No. of any Nationalized Bank (Own Saving Account)
 - (11) Leaving Certificate (Only for ST Students)
 - (12) Printout of online Scholarship from (Social Welfare Dept. for SC/OBC/DT/(VJ)/NT/ SBC)
 - (13) Printout of online Scholarship from (eTribal Dept. for ST Category and SC/OBC/DT(VJ)/NT/ SBC/ST for Social Welfare Dept.)
 - (14) Printout of online Scholarship from (Rajashri Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti for Open Category)
 - (15) Domicile Certificate.
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Sharda Education Society's

College Code : 11

Anand Vishwa Gurukul Senior Night College

of Commerce & Science
Affiliated To University of Mumbai
ISO 9001 : 2008 Certified

No. Aff./ICD/ 2014 - 15 / 29449, 09th July, 2014
Tel : 9987929008, Email us : avgsrcollege@gmail.com

Institutional Policies (Grievance Redressal Policy)

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ANAND VISHWA GURUKUL SENIOR NIGHT COLLEGE, THANE

GRIEVANCE REDRESSAL POLICY

(Anti-ragging, Grievance Redressal and Internal
Complaint Committee)

Sharda Education Society's



**Anand Vishwa Gurukul
Senior Night College**

Near Mittal Park, Raghunath Nagar, Wagale Estate, Thane
(Affiliated to the University of Mumbai, Mumbai)

DISCIPLINARY CONTROL RULES

The College aims to provide an environment where there are no barriers to student success and progression. If a student's behaviour prevents others from feeling safe, secure, respected and able to learn effectively then this may result in disciplinary action. The purpose of this policy is to ensure that all instances of student misconduct are dealt with fairly and consistently and provide a clear procedure to guide both staff and students.

Anti - Ragging Committee

Ragging is prohibited under the MAHARASHTRA PROHIBITION OF RAGGING ACT, 1999 and it is also punishable under various provisions of the Indian Penal Code, 1860. The Regulators of higher education like UGC and AICTE have also noted promptly by making the necessary Rules and Regulations to curb the menace of ragging in all the educational institutions.

Its body at Institutional level has to establish measures for Prohibiting, Preventing and Punishing Activities of Ragging menace within and outside the campus in accordance with UGC Regulations, Supreme Court Directives and State Act. It is responsible for taking against those found guilty of ragging and or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

Composition of Anti-Ragging Committee

The College has constituted a Committee as the Anti-Ragging Committee headed by the Head of the Institution, and a diverse mix of faculty, senior students and non-teaching staff to avoid any form of conflict that could take the ugly form of ragging.

Functions of Anti-Ragging Committee

1. To ensure compliance with the provision of these regulations and any law for the time being in force concerning ragging and to deal and act promptly with the incidents of ragging brought to its notice.
2. To keep tabs on the happening of events related to, in Campus or Off- campus or other designed places in the premises
3. To conduct such enquiry observing a fair and transparent procedure and the principles of



natural justice and after giving adequate opportunity to the student or students accused of ragging and other witness to place before it the facts, documents and views concerning the incident of ragging and considering such other relevant information as may be required.

4. To monitor and observe in the functions and performance of the Anti-Ragging committee in prevention and curbing or ragging in the institution.
5. To conduct an on the spot enquiry into any incident of ragging referred to it by the Head of the Institution or any member of the Faculty or any member of the Staff or any student or any parent or guardian or any employee of a service provider or any other person, as the case may be: and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clauses (a) of Regulation 9.1 of UGC.
6. Also to monitor the welfare of fresh students outside the campus.
7. To be vigilant at all hours including at odd hours all around the campus and other places vulnerable to incidents of, and having the potential of ragging and shall be empowered to inspect such places.

Administrative Action in the event of Ragging

The Institution shall punish the student found guilty of ragging after following the procedure and in the manner prescribed herein under:

1. The Anti-Ragging Committee of the Institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Committee.
2. The Anti-Ragging Committee depending on the nature and gravity of the guilt will follow up the punishment based on the committee's decision.
3. Further the Institution can refer to the Affiliating University to act according to the UGC Regulations and State Act on curbing the menace of ragging

Punishments

1. As per the Supreme Court judgment on ragging in the Colleges, the following actions will be taken on those students who indulge in ragging Withholding of scholarships, fellowships & results
2. Debarring from representation in events and appearing for tests/examinations and also consequent admission to any other institution



3. Withdrawing benefits like travel concessions and campus selections
4. Suspension or expulsion from hostel or mess and also attending classes
5. Cancellation of admission or rustication from the Institution
6. Registration of FIR against the accused and Prosecution under the Indian Penal Code, 1860.



Anti-Sexual Harassment Cell

As per the Supreme Court Judgment and guidelines issued in the year 1997 to provide for the effective enforcement of the basic human right of gender equality and guarantee against sexual harassment and abuse, more particularly against sexual harassment at work places, the University Grants Commission (UGC) has issued circulars since 1998, to all the universities, advising them to establish a permanent cell and a committee and to develop guidelines to combat sexual harassment, violence against women and ragging in colleges and universities. Keeping the above guidelines in mind the institution has constituted a Committee against Sexual Harassment.

Vision

To provide congenial environment of gender equality and against sexual harassment for the well-being of the staff and students.

Mission

- To promote awareness among students about gender justice and harmonious coexistence through campaigns and other awareness programs.
- To constitute panel / committee for redressal of grievances relating to sexual harassment.

Objectives

- To develop guidelines and norms for policies against sexual harassment
- To develop principles and procedures to combat sexual harassment
- To work out details for the implementation these policies.
- To prepare a detailed plan of actions, both short and long term
- To organize gender sensitization awareness program.
- To deal with cases of discrimination and sexual harassment in a time bound manner, aiming at ensuring support services to the victimized

The cell considers sexual harassment to include unwelcome sexually determined behavior whether directly or by implication such as:

- A demand or request for sexual favors.



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- Sexually colored remarks.
 - Showing of pornography.
 - Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

The following issues also come under the purview of the committee

- Eve-teasing
- Unsavory remarks.
- Jokes causing or likely to cause discomfort or embarrassment.
- Gender-based insults or sexist remarks.
- Unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls) and the like.
- Touching or brushing against any part of the body and the like.
- Displaying of pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings.
- Forcible physical touch or molestation
- Physical confinement against one's will and any other act likely to violate one's privacy.

Grievances and Redressal Mechanism

The Grievance and Redressal Cell desires to promote and maintain a conducive and unprejudiced environment for its stakeholders. It attends to the grievances and complaints registered by anyone with regard to the activities of the Institution, and in particular, those made by students. The Cell ensures effective solution to the grievances, using a fair approach.

The Grievance and Redressal Cell enables the students to express their grievances by initiating and following the grievance procedure in accordance with the rules and regulations of the College. The cell meets periodically, examines the nature and pattern of the grievances and redresses it accordingly.

Objectives

1. To develop an organizational framework to resolve grievances of the students and other stakeholders.
2. To ensure effective solution to the stakeholders' grievances with an impartial and fair approach
 - To investigate the reason of dissatisfaction.
 - To enlighten the students on their duties and responsibilities.

Grievance and Redressal Cell Composition

- Principal
- Grievance and Redressal Coordinator
- Member
- Member
- Non-teaching Staff Member
- Students

Functions of the Grievance and Redressal Cell

1. Provides information about the Cell's objectives and mode of operation through the website and handbook.
2. Informs students of the process for registering of grievances in the Induction Programs.
3. Acknowledges and Analyzes the grievances.

4. Seeks a solution through decision-making process.
5. Reports the grievances and records how they were redressed.
6. The procedures made known through the Hand-book, given to each student at the beginning of every academic year, and also in the Value Education classes taken by the Class-in Charge teachers.

Procedures

The Grievance and Redressal Cell shall receive and redress the grievances of the following issues:

- Academic issues pertaining to teaching, learning and evaluation activities.
 - Student-teacher, student-student grievances.
 - Grievances related to library, canteen and IT services.
 - Grievances related to sports and cultural.
 - Grievances related to behavior of stakeholders
1. The grievances shall be redressed depending on the nature of the grievance. The Grievances are invited through suggestion boxes provided in each floor of the building.
 2. Department level counseling is offered where the matter can be resolved.
 3. Grievances pertaining to academic and internal evaluation shall be redressed at individual/faculty /HOD/ principal level.
 4. For other grievances that require review shall be redressed by receiving written and signed application.
 5. As soon as the application is received the Redressal Committee shall review the complaint and invites both the parties for discussion. The outcome of the discussion is reported to the Principal for further action to be taken.

Redressal of Grievances

The grievances are redressed at the earliest by issuing warning letter, memo and reformation remedies. Priority is given according to the urgency of the complaint. In all cases the aggrieved is informed of the measures taken. Checks in the system are introduced to ensure there is no repetition of the same complaint. All the grievances concerning to women harassment and ragging shall be dealt by the respective committees as per the prescribed procedures.

Internal Complaints Committee

Both formal and informal feedback are collected from students, and utilized in improving student experience in the institution in several ways.

1. Student feedback on teachers is collected semester wise and teachers are given a consolidated report of the same. Teachers also collect feedback on classes informally
2. Services which included seeking suggestions. The complaints and suggestions are forwarded to the Principal for suitable action and many corrective measures will be taken wherever possible.
3. Students may drop their feedback, problems or grievances in the general suggestion box and the concerned authority's aid in resolving the issue.
4. College has a separate examination grievance redressal cell, a malpractice committee, an admission grievance cell, an anti-sexual-harassment cell and an anti ragging cell. The details of the committee members are available on the website and college handbook.
5. The student grievance redressal cell has been functioning for several years. Faculty members of the cell.
6. Students can express their grievance in writing to the members who convene a meeting to address the issue. A complaint box is kept to receive grievances, if any.
7. Students also meet their mentors and counselors and get their problems addressed, separately first and then together, if required.
8. When student feedback was collected on campus services, the complaints appeared to be related to infrastructure constraints and some related to the library, which have been attended to.
9. A limitation to this mechanism is that the requirement of providing complaints in writing often discourages students from following up. Therefore the problem is better addressed by mentors, discipline committee convenor and senior faculty. If serious issues are identified, the concerned teacher or other persons involved are informed along with the Principal.
10. The team of counselors on campus helps and supports our students. Their conversations, issues and feedback are kept anonymous and needful is done to resolve the issues.

Powers of the committee

1. The committee shall have the power to summon witnesses and call for documents or any information from any student



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2. If the committee has the reason to believe that a student is capable of furnishing relevant documents of information if it may direct such person to produce such documents or information by serving a notice in writing on that person, summoning the person, or calling for such documents or information at such place and within such time may be specified in the written notice.
3. Where any relevant document or information is recorded or stored by means of a mechanical, electronic or other device, the committee shall have the power to direct the same in writing to be produced.
4. The committee shall have the power to recommend the action to be taken against any person found guilty
 - a. Sexually harassing the complainant
 - b. Retaliating against/victimizing the complainant or any other person before it and
 - c. Making false charges of sexual harassment against the accused person.

Functions of the Committee

Preventive Steps

1. To facilitate a safe environment that is free of sexual harassment
2. To provide behaviors that creates an atmosphere that ensures gender equality and equal opportunities

Remedial Steps

1. To ensure that the mechanism for registering complaints is safe, accessible and sensitive.
2. To take cognizance of complaints about sexual harassment, conduct enquiries, provide assistance and redressal to the victims and take action against the harasser, if necessary
3. To make arrangements for appropriate psychological, emotional and physical support in the form of counseling, security and other assistance to the victim if so desires

Procedure to be followed by the committee

1. The Committee shall meet as and when any complaint is received by it. Complaint may be received by any member of the committee.
2. The Committee may direct the complainant to prepare and submit a detailed statement of incidents if the written complaint lacks exactness and required particulars, within a period of two (2) days from such direction or such other time period that the Committee may decide.

3. The Committee shall direct the accused students to prepare and submit a written response to the complaint / allegations within a period of four (4) days from such direction or such other time period as the Committee may decide.
4. Each party shall be provided with a copy of the written statement(s) submitted by the other.
5. The party against whom the document / witness is produced shall be entitled to challenge / cross-examine the same.
6. The Committee shall sit on a day-to-day basis to record and consider the evidence produced by both parties.
7. As far as practicable, all proceedings of the Committee shall take place in the presence of both parties.
8. Minutes of all proceedings of the Committee shall be prepared and duly signed by the members of the Committee.
9. The Committee shall make all endeavors to complete its proceedings within a period of seven (7) days from the date of receipt of complaint.
10. The Committee shall record its findings in writing supported with reasons and shall forward the same with its recommendations, to the Principal, within a period of five (5) days from completion of the proceedings before it. In case the Committee finds that the facts disclose the commission of a criminal offence by the accused person, this shall be specifically mentioned in the Committee's report.
11. If, in the course of the proceedings before it, the Committee is satisfied that a prima facie case of sexual harassment is made out against the accused student and that there is any chance of the recurrence of any such action, or that it is required to do so in the interests of justice, it may, on the request of the complainant or otherwise, disciplinary action could be initiated in the form of:-
 - a. Warning
 - b. Written Apology
 - c. Bond of good behavior
 - d. Adverse remarks in the confidential report
 - e. Suspension
 - f. Dismissal
 - g. Any other relevant mechanism
12. If, in the course of the proceedings before it, the Committee is satisfied that any person has



retaliated against / victimized the complainant or any person assisting the complainant as a result of the complaint having been made or such assistance having been offered, the Committee shall report the same in writing, to the Principal, with reasons and with recommendations of the action to be taken against such person.

13. If, at the culmination of the proceedings before it, the Committee is satisfied that the complainant has knowingly brought false charges of sexual harassment against any person, it shall report the same in writing to the Principal/Management, with reasons and with recommendations of the action to be taken against such person.

Student Related Issues

Students who join Lala College of Commerce and Economics shall follow certain disciplinary rules of conduct. The Code of Conduct of the students are made known through the College Website, hand book and on various platforms.

It shall be the responsibility of the students

1. To read, become familiar with and adhere to this Code and any amendment brought to this Code.
2. To behave and conduct themselves in the Institution Campus, hostels and premises in dignified and courteous manner and show due respect to the authorities, teachers and employees.
3. The students should behave politely and respectfully. They should abide by the rules and regulations stipulated by the College, from time to time.
4. Attendance is taken every period and also subject-wise. The students are expected to have a minimum of 75% attendance. On medical grounds, on the specific recommendations of the Principal, the Vice Chancellor may condone the deficiency in attendance to the extent of 10%, subject to the submission of medical certificates and payment of condonation fee. The students shall follow the rules of UGC and University of Mumbai with regard to attendance, examinations and promotions.
5. Attendance is taken in all the classes for all subjects and absentee names are recorded. Parents are informed regularly about their ward's absence through SMS.
6. Students on leave should submit a leave letter to the class In-charge lecturer, duly signed by parent and Principal.
7. Students should be regular, punctual to the classes, attend seminars and other academic activities.
8. The students are expected to safeguard the property of the college.
9. It is the responsibility of the students to take care of their belongings. The college is not responsible for any loss of valuables.
10. The students are expected to carry their Identity Card all the time and they should be ready to produce it at any time, when required by the college authorities

11. Any kind of demonstration that restricts the freedom of the members of the college or disrupts any activity in the college is forbidden. A group of any kind that disturbs the harmony is not permitted.
12. The Student should make optimum use of the learning resources and other support services available in the institution.
13. Students are expected to wear uniform of the college.
14. Students are not permitted to use mobile phones in the Examination Halls, etc.
15. Unauthorized entry of outsiders into the campus is strictly prohibited. Without specific permission of the authorities, students shall not bring outsiders to the Institution and Campus.
16. No one shall get, distribute or circulate unauthorized notices, pamphlets, leaflet, etc. within the Campus. The possession, distribution or exhibition of any item by any means which is obscene, is prohibited within the Campus or on any property owned/ managed by the Institution
17. No student shall collect money, either by force or by request, from anyone on the campus. Rash or negligent driving of vehicles in the Campus premises is prohibited.
18. No student shall enter or leave the classroom when the session is on, without the permission of the teacher.
19. Any case of criminal activity or violation of law and order in the Campus will be reported to the police.
20. Students shall use only the waste bins for dispensing dry and wet waste materials within the Campus including classrooms, hostels, offices and canteen.
21. Any conduct which leads to lowering of the esteem of the Institution is prohibited.

Disciplinary Code:

Any student exhibiting prohibited behavior mentioned in this code shall be subjected to any of the following disciplinary sanctions. Any student who is persistently insubordinate, who is repeatedly or willfully mischievous, who is guilty of fraud or mal practice in connection with examinations, in the opinion of the authorities will be removed from the rolls Committee Annuity Committee Grievance and Redressal Cell shall make an enquiry and want the report to the Disciplinary committee. The Principal shall decide the action to be taken.

1. Minor Sanctions

Tendering Apology: The student engaged in any prohibited behavior may be asked to tender an

apology for her act, undertaking that she shall not indulge in such or any of the prohibited behavior, in future.

2. Major Sanctions

Suspension: A student may be suspended from the Institution for violation of any of the provisions of this Code. The period of suspension and conditions, if any, shall be clearly indicated in the communication addressed to the student. The student shall lose her attendance for the suspended period.

Expulsion: This is the extreme form of disciplinary action and shall be resorted to only in cases where stringent action is warranted. Expulsion is the permanent dismissal of a student from the Institution. Such a student will not be eligible for readmission in the Institution.

ONLINE COMPLAINT FORM
(Available on the College Website)

Name of the Student	
Class/Division	
Roll No.	
Email ID.	
Contact No.	
Complaint	
Upload File (If any)	



Sharda Education Society's

College Code : 11

Anand Vishwa Gurukul Senior Night College

of Commerce & Science
Affiliated To University of Mumbai
ISO 9001 : 2008 Certified

No. Aff./ICD/ 2014 - 15 / 29449, 09th July, 2014
Tel : 9987929008, Email us : avgsrcollege@gmail.com

Institutional Policies (Green Campus Policy)

I/C PRINCIPAL

ANAND VISHWA GURUKUL SENIOR NIGHT COLLEGE, THANE



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POLICY DOCUMENT ON GREEN CAMPUS INITIATIVES

Sharda Education Society's



Anand Vishwa Gurukul Senior Night College

(Affiliated to University of Mumbai)

Raghunath Nagar, Next to Mittal park, Wagle estate, Thane (W) -400604.

Prepared by

INTERNAL QUALITY ASSURANCE CELL (I.Q.A.C.)

Anand Vishwa Gurukul Senior Night College

(Affiliated to University of Mumbai)

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PREAMBLE

A Green Campus is a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. The green campus concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing new paradigms by creating sustainable solutions to environmental, social and economic needs of the mankind.

Greening the campus is all about sweeping away wasteful inefficiencies and using conventional sources of energies for its daily power needs, correct disposal handling, purchase of environment friendly supplies and effective recycling program. Institute has to work out the time bound strategies to implement green campus initiatives. These strategies need to be incorporated into the institutional planning and budgeting processes with the aim of developing a clean and green campus.

Major Green campus Initiatives in COER campus:

- Rain water Harvesting
- Recycling bin for e-waste
- Use of LED Lights
- Use of Solar Lamps in Campus
- Learning through Online Resources
- Restricted entry of vehicles
- Restricted Parking
- Pedestrian friendly Road
- Plastic free campus
- Green Campus Plantation

I/C PRINCIPAL

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GREEN CAMPUS POLICY

A Green Campus is a place where environmental-friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. The green campus concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing new paradigms by creating sustainable solutions to environmental, social and economic needs of the mankind. In COER, we practice and maintain the following criteria and policies to make it a pollution free, energy saving green campus.

1. Restricted entry of vehicles

- Outside vehicles are not permitted in the College Campus.
- Parking space for vehicles of faculty and staff is earmarked.
- Most of the college staff and students make use of public transport system.

2. Pedestrian-friendly pathways

- Pedestrian-friendly pathways are properly marked with suitable colour paints in the campus.

3. Ban on use of Plastic

- The college is committed to plastic-free campus.
- Canteen makes use of stainless steel utensils for cooking and serving food.

4. Landscaping with trees and plants

- As per the green practices, several small plants have been planted in the College campus

I/C PRINCIPAL

ANAND VISHWA GURUKUL (NIGHT) COLLEGE, THANE