

CODE OF CONDUCT AND ETHICS FOR NON-TEACHING AND SUPPORT STAFF

Sharda Education Society's



Anand Vishwa Gurukul College of Law

**Near Mental Hospital, Opp. ACC Cement Colony,
Thane**

(Affiliated to the University of Mumbai, Mumbai)

Prepared by

INTERNAL QUALITY ASSURANCE CELL (I.Q.A.C.)

**Anand Vishwa Gurukul College of Law,
Near Mental Hospital, Opp. ACC Cement Colony,
Thane**



I/Q PRINCIPAL
ANAND VISHWA GURUKUL COLLEGE OF LAW, THANE

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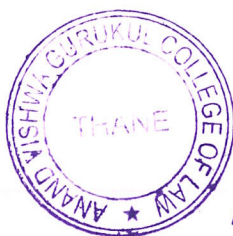
ABOUT THE COLLEGE

Sharda Education Society's Anand Vishwa Gurukul College of Law was established in the year 2016 to promote the noble cause of spreading legal education for all the sections of the society in the fast-growing city of Thane and its surroundings without any discrimination. The Trust Society started its academic services by establishing a primary school which subsequently led to the establishment of a Junior college. To cater to the higher education needs of locals, the Trust took a bold step to establish a degree college which was later extended to establishment of a Law college for 3 years LL.B course and 5 years BLS course and later in 2021, it also started providing Post-graduate degree in law including LL.M and Diploma & Certificate courses in various subjects of Law. The Trust aims to make Legal education available at an affordable cost to the needy and underprivileged section. This is in perfect tune with the vision and mission of the institution.

In order to cater to higher educational requirements of working classes, the College has kept evening batches for the Courses of 3 years LL.B degree and LL.M degree.

The Law College was founded in the year 2016. It is affiliated to University of Mumbai and is recognized by the Government of Maharashtra. The College offers Diploma Certificate Courses in Labour Law and Cyber Law. The College boasts of having spacious Building, Canteen, Open Air Auditorium, Playground and other facilities. All Class Rooms, Corridors and Library are under the surveillance with CCTV camera. The dedicated and devoted staff members take keen and active interest to shape career and personality of students. The College offers a number of Add-on Courses and Certificate Courses to bring about professional development of students and provide them job opportunities.

A number of curricular, co-curricular and extra-curricular activities are organised to bring about all round development of its students. Students are also encouraged to participate in inter-collegiate events.



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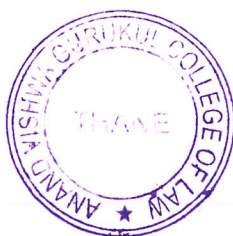
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VISION AND MISSION

To establish itself as a centre for legal education with student-centred goals that prioritise the development of superior legal knowledge and professional practise readiness. Our aim is for our graduates to have the fundamental skills needed to start a legal career. a law school committed to promoting social justice, welfare, and human dignity via the study of the law and cultivating compassionate citizens.

MISSION

We are dedicated to providing a scholarly atmosphere, accessibility, and excellence by fostering a warm and active learning environment that disseminates thorough legal knowledge. Through creative programmes, collaboration with the community and academia at all levels of our work, including teaching, scholarship, public service, and public policy, we seek to provide our students with the widest possible range of participation and experience opportunities. Each student receives individualised attention as we work to develop their intellectual curiosity, capacity to integrate legal theoretical knowledge with practical abilities, professional values, and dedication to lifelong learning.



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Code of Conduct Committee

Sr. No	Name of the Member	Designation
1.	Adv. Suyash. V. Pradhan, I/c Principal	Chairperson
2.	Dr. Sushama Satpute	Member
3.	Krishna Ahirao-Iyer	Member
4.	Pragati Suryawanshi	Member



I/C PRINCIPAL
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CODE OF CONDUCT AND ETHICS FOR NON-TEACHING & SUPPORT STAFF

Code of Conduct and Ethics for Non-teaching and Support Staff

In the harmonious collaboration of every member lies the key to unlocking the boundless potential and enduring success of any institution. To uphold and promote this belief, every unit of Anand Vishwa Gurukul of Law is expected to discharge their duties with dignity and integrity. It is imperative for the Staff at Anand Vishwa Gurukul College of Law to abide by the following code:

- Staff members must become acquainted with college policies that are relevant to their tasks and adhere to these policies to the best of their ability.
- Staff members shall contribute to maintaining a supportive environment for work and learning.
- Staff members shall assist and encourage others stakeholders in adhering to college policies and guide them to appropriate channels for addressing concerns.
- Staff members shall interact courteously, respectfully, and patiently with students, teachers, guardians, administrative personnel, and the general public.
- Staff members shall refrain from using inappropriate language and behaviour and shall avoid making remarks or engaging in disrespectful behaviour towards any individual.
- Staff members shall be respectful of others and exhibit tolerance for differing viewpoints. They shall not be disrespectful or intolerant towards colleagues, students, or any individuals.
- Staff members shall not promote their personal religious, political, social, or business agendas and refrain from using work time to promote such agendas.
- Staff members shall use computing and communication facilities only for authorized purposes. College services, such as photocopying and postage, shall be used exclusively for college-related purposes
- Staff members shall demonstrate concern for the proper use and maintenance of equipment and stationery provided by the college.
- Staff members shall actively avoid conflicts with colleagues and other stakeholders. In case of conflicts, the staff members shall maintain an open, non-confrontational attitude and seek to resolve issues or seek guidance from the appropriate authority.




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