

Sharda Education Society's



Anand Vishwa Gurukul College of Law

Near Mental Hospital, Opp. ACC Cement Colony, Thane

(Affiliated to the University of Mumbai, Mumbai)

HANDBOOK OF PROFESSIONAL ETHICS FOR TEACHERS AND PRINCIPAL

Prepared by

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Anand Vishwa Gurukul College of Law,

Near Mental Hospital, Opp. ACC Cement Colony, Thane



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ANAND VISHWA GURUKUL COLLEGE OF LAW, THANE

CODE OF CONDUCT AND ETHICS FOR TEACHERS AND PRINCIPAL

CONTENTS

Sr. No.	Particular	Page No.
1.	About the College	3
2.	Vision & Mission	4
3.	Code of Conduct Committee	5
4.	Code of Conduct for the Teachers	6
5.	Code of Conduct for the Principal	10




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CODE OF CONDUCT AND ETHICS FOR TEACHERS AND PRINCIPAL

About the College

Sharda Education Society's Anand Vishwa Gurukul College of Law was established in the year 2016 to promote the noble cause of spreading legal education for all the sections of the society in the fast-growing city of Thane and its surroundings without any discrimination. The Trust Society started its academic services by establishing a primary school which subsequently led to the establishment of a Junior college. To cater to the higher education needs of locals, the Trust took a bold step to establish a degree college which was later extended to establishment of a Law college for 3 years LL.B course and 5 years BLS course and later in 2021, it also started providing Post-graduate degree in law including LL.M and Diploma & Certificate courses in various subjects of Law. The Trust aims to make Legal education available at an affordable cost to the needy and underprivileged section. This is in perfect tune with the vision and mission of the institution.

In order to cater to higher educational requirements of working classes, the College has kept evening batches for the Courses of 3 years LL.B degree and LL.M degree.

The Law College was founded in the year 2016. It is affiliated to University of Mumbai and is recognized by the Government of Maharashtra. The College offers Diploma Certificate Courses in Labour Law and Cyber Law. The College boasts of having spacious Building, Canteen, Open Air Auditorium, Playground and other facilities. All Class Rooms, Corridors and Library are under the surveillance with CCTV camera. The dedicated and devoted staff members take keen and active interest to shape career and personality of students. The College offers a number of Add-on Courses and Certificate Courses to bring about professional development of students and provide them job opportunities.

A number of curricular, co-curricular and extra-curricular activities are organised to bring about all round development of its students. Students are also encouraged to participate in inter-collegiate events.



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ANAND VISHWA GURUKUL COLLEGE OF LAW, THANE

CODE OF CONDUCT AND ETHICS FOR TEACHERS AND PRINCIPAL

VISION AND MISSION

To establish itself as a centre for legal education with student-centred goals that prioritise the development of superior legal knowledge and professional practise readiness. Our aim is for our graduates to have the fundamental skills needed to start a legal career. a law school committed to promoting social justice, welfare, and human dignity via the study of the law and cultivating compassionate citizens.

MISSION

We are dedicated to providing a scholarly atmosphere, accessibility, and excellence by fostering a warm and active learning environment that disseminates thorough legal knowledge. Through creative programmes, collaboration with the community and academia at all levels of our work, including teaching, scholarship, public service, and public policy, we seek to provide our students with the widest possible range of participation and experience opportunities. Each student receives individualised attention as we work to develop their intellectual curiosity, capacity to integrate legal theoretical knowledge with practical abilities, professional values, and dedication to lifelong learning.



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ANAND VISHWA GURUKUL COLLEGE OF LAW, THANE

CODE OF CONDUCT AND ETHICS FOR TEACHERS AND PRINCIPAL

Code of Conduct Committee

Sr. No	Name of the Member	Designation
1.	Adv. Suyash. V. Pradhan (I/c Principal)	Chairperson
2.	Dr. Sushama Satpute	Member
3.	Krishna Ahirao-Iyer	Member
4.	Pragati Suryawanshi	Member



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ANAND VISHWA GURUKUL COLLEGE OF LAW, THANE

CODE OF CONDUCT AND ETHICS FOR TEACHERS AND PRINCIPAL

Code of Professional Ethics for Teachers

(As per the UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018)

I. Teachers and their Responsibilities:

Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teacher should be calm, patient and communicative by temperament and amiable in disposition.

Teacher should:

1. Adhere to a responsible pattern of conduct and demeanor expected of them by the community;
2. Manage their private affairs in a manner consistent with the dignity of the profession;
3. Seek to make professional growth continuous through study and research;
4. Express free and frank opinion by participation at professional meetings, seminars, conferences etc., towards the contribution of knowledge;
5. Maintain active membership of professional organisations and strive to improve education and profession through them;
6. Perform their duties in the form of teaching, tutorials, practicals, seminars and research work, conscientiously and with dedication;
7. Discourage and not indulge in plagiarism and other non-ethical behaviour in teaching and research;
8. Abide by the Act, Statute and Ordinance of the University and to respect its ideals, vision, mission, cultural practices and tradition;
9. Co-operate and assist in carrying out the functions relating to the educational responsibilities of the college and the university, such as: assisting in appraising



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ANAND VISHWA GURUKUL COLLEGE OF LAW, THANE

CODE OF CONDUCT AND ETHICS FOR TEACHERS AND PRINCIPAL

applications for admission, advising and counselling students as well as assisting the conduct of university and college examinations, including supervision, invigilation and evaluation; and

10. Participate in extension, co-curricular and extra-curricular activities, including the community service.

II. Teachers and Students

Teachers should:

1. Respect the rights and dignity of the student in expressing his/her opinion;
2. Deal justly and impartially with students regardless of their religion, caste, gender, political, economic, social and physical characteristics;
3. Recognise the difference in aptitude and capabilities among students and strive to meet their individual needs;
4. Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;
5. Inculcate among students scientific temper, spirit of inquiry and ideals of democracy, patriotism, social justice, environmental protection and peace;
6. Treat the students with dignity and not behave in a vindictive manner towards any of them for any reason;
7. Pay attention to only the attainment of the student in the assessment of merit;
8. Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward;
9. Aid students to develop an understanding of our national heritage and national goals; and
10. Refrain from inciting students against other students, colleagues or administration.

III. Teachers and Colleagues

Teachers should:

1. Treat other members of the profession in the same manner as they themselves wish to be treated;
2. Speak respectfully of other teachers and render assistance for professional betterment;



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ANAND VISHWA GURUKUL COLLEGE OF LAW, THANE

CODE OF CONDUCT AND ETHICS FOR TEACHERS AND PRINCIPAL

3. Refrain from making unsubstantiated allegations against colleagues to higher authorities; and
4. Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

IV. Teachers and Authorities:

Teachers should:

1. Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organizations for change of any such rule detrimental to the professional interest;
2. Refrain from undertaking any other employment and commitment, including private tuitions and coaching classes which are likely to interfere with their professional responsibilities;
3. Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand;
4. Co-operate through their organizations in the formulation of policies of the other institutions and accept offices;
5. Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with the dignity of the profession;
6. Adhere to the terms of contract;
7. Give and expect due notice before a change of position takes place; and
8. Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule.

V. Teachers and Non-Teaching Staff:

Teachers should:

1. Treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution;



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ANAND VISHWA GURUKUL COLLEGE OF LAW, THANE

CODE OF CONDUCT AND ETHICS FOR TEACHERS AND PRINCIPAL

2. Help in the functioning of joint-staff councils covering both the teachers and the non-teaching staff.

VI. Teachers and Guardians

Teachers should:

1. Try to see through teachers' bodies and organisations, that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

VII. Teachers and Society

Teachers should:

1. Recognise that education is a public service and strive to keep the public informed of the educational programmes which are being provided;
2. Work to improve education in the community and strengthen the community's moral and intellectual life;
3. Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole;
4. Perform the duties of citizenship, participate in community activities and should contribute to public lives;
5. Refrain from taking part in or subscribing to or assisting in any way activities, which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for national integration.




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ANAND VISHWA GURUKUL COLLEGE OF LAW, THANE

CODE OF CONDUCT AND ETHICS FOR TEACHERS AND PRINCIPAL

Code of Professional Ethics for Principal

(As per the UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018)

College Principal should;

1. Provide inspirational and motivational value-based academic and executive leadership to the college through policy formation, operational management, optimization of human resources and concern for environment and sustainability;
2. Conduct himself/herself with transparency, fairness, honesty, highest degree of ethics and decision making that is in the best interest of the college;
3. Act as steward of the College's assets in managing the resources responsibility, optimally, effectively and efficiently for providing a conducive working and learning environment;
4. Promote the collaborative, shared and consultative work culture in the college, paving way for innovative thinking and ideas;
5. Endeavour to promote a work culture and ethics that brings about quality, professionalism, satisfaction and service to the nation and society.
6. Adhere to a responsible pattern of conduct and demeanor expected of them by the community;
7. Manage their private affairs in a manner consistent with the dignity of the profession;
8. Discourage and not indulge in plagiarism and other non-ethical behaviour in teaching and research;
9. Participate in extension, co-curricular and extra-curricular activities, including the community service.
10. Refrain from allowing considerations of caste, creed, religion, race, gender or sex in their professional endeavor.



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