

GURUKUL

#### Sharda Education Society's

# Anand Vishwa Gurukul College of Law Affiliated To University of Mumbai

Approved By Bar Council Of India

LL.B - 3 Years | LL.B - 5 Years | LL.M Diploma in Labour Law and Labour Welfare | Post Graduation Diploma in Cyber Law H. O.: Raghunath Nagar, Next to Mittal Park, Wagle Estate, Thane (W) - 400604. Tel.: 022-25820481 / 25830481 Email: avgcollegeoflaw@gmail.com

**Criteria 4: Infrastructure and Learning Resources (100)** 

Matric No.: 4.2.1

Matric Title: Library is automated using Integrated Library Management System (ILMS)

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#### **Details of Library Automation**

1. Name of ILMS software: e-Granthalaya

2. Nature of automation (fully or partially): Partially automated

3. Version: 3.0

**4.** Year of Automation: 2021



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#### **About Library**

A Library plays a vital role in the search of knowledge. Anand Vishwa Gurukul College Library aims to support the teaching learning activity in the college and also provide the readers updated knowledge and to available resources.

The library is situated on the second floor of the college wing. The library is provided with proper ventilation, lighting and fans.

#### **Features of Library:**

- Our Library is partially computerized with the implementation of E-Granthalaya. It
  has been developed by the Library & Information Services Division, National
  Informatics Centre (NIC), Department of Information Technology, Ministry of
  Communications & Information Technology, Government of India, and New Delhi
  along with Barcode system. It is upgraded to E-Granthalaya 3.0.
- Library provides extensive e-database (Law Finder) access to its patrons 24×7 within and off campus. Library is well equipped with many computers for access to the library resources.
- OPAC (Online Public Access Catalogue) is provided to the users at the entrance of the library where students can use OPAC extensively for searching the required books.
- Free internet access to students and staff.
- Library is under CCTV surveillance.
- Regular display of new arrivals in the Library.
- Library Cards are given to the students to borrow textbooks, general books and so on.

#### **Library Sections:**

- Circulation section
- Newspaper reading section



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- OPAC section
- New Arrivals
- Reference Section(Teacher's Reading Section)
- Reading Hall
- E-Zone Section

#### **Library Services:**

#### OPAC

There is one PC in the library with OPAC facilities for searching and locating books.

#### • Circulation of Books and Reading Materials

Students can take two books at a time for 7 days against their library card. Teachers can take books till the term end.

#### • Reading Room

The library provides Reading room facility to the staff and students. Students can take 4-5 books, Reference books, Journals against their identity card for reading in Library.

#### Orientation Programme

Library also conducts orientation programs for new users to introduce them with the library collections and services.

#### • Book Bank Schemes

Library has a BC Book Bank Scheme which is funded by the University of Mumbai for the reserved category students.

#### • Reference Service

Reference service is provided to the staff and students.



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#### • Electronic Resources

The library has acquired Law Finder online database. They provide computerized access to Supreme Court reports, High court reports and access to the judgments from all the courts. A Separate space for internet access is installed in the library.

#### **Library Collection:**

#### Newspaper

- 1. Maharashtra Times
- 2. The Times of India

#### **Journals**

- 1. AIR Supreme Court (Weekly)
- 2. Criminal Law Journal (Monthly)
- 3. All India Reporter (Monthly)
- 4. Air Ready Reckoner 2022 (Yearly)
- 5. AIR Supreme Court Supplement (Yearly)
- **6.** Supreme Court Yearly Digest (Yearly)

#### **Books**

Textbooks, Reference Books, BARE Act, Commentaries, and other Legal Materials.
 Total 1952 books.

#### **Database**

Law Finder

#### **Library Timings**

Days	Timings
Monday - Saturday	1pm – 8pm



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#### **Library Rules**

- All students must make use of the library facility to enrich their academic excellence.
- Only bonafide members are allowed to enter the college library on the strength of a
  valid Identity card. This must be produced as and when it is demanded by the library
  staff or College staff.
- Complete silence must be maintained in and near the library.
- Keep your mobile on silent mode.
- Users are not allowed to carry eatables/drinks inside the library premises.
- Personal belongings like bags, umbrellas, etc. should be kept in the property counter.
   These are not allowed inside the Library.
- Every student will be allowed to take two books. The books have to be returned within 7 days. Books returned after specified period will be fine Rs.5/- per day per book (including Sunday & Holiday).
- Reference books and periodicals are not issued outside the library. They are not for home lending.
- Students before leaving the reading section should returns the books, journals and other materials to the Librarian.
- The students should maintain strict discipline at the time of issue and return of the books.
- Before taking a book out of the library students must satisfy himself as to whether the
  book lent to him/her is in a good condition or not. So, he must immediately bring the
  matter to the notice of the librarian otherwise he is liable to be held responsible for the
  damaged state of the book.
- In case of a book lost, double the cost with a fine of Rs 50/- or present cost with a fine of Rs. 50/- only will be taken from the borrower.
- Marking, Scratching, damaging, mutilating, stealing library materials or property will invite disciplinary action against the defaulters.
- The book will be re-issued if they are not in demand.



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- Duplicate Library Card will be issued to the student against a payment of Rs 20/only.
- Computer in the library premises should be used for academic purpose only.
- Online chatting, browsing of Social networking sites is Strictly Prohibited.
- Changing the settings and display of the computers kept in the Library is not permitted.
- Readers should not remove/unplug computer cables/connections, network cables and other peripherals/accessories in the Library.



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### E-Granthalaya A Digital Agenda for Library Automation & Networking

E-granthalaya, a library management software, is a complete solution for library automation. It has been developed by the Library & Information Services Division, National Informatics Centre (NIC), Department of Information Technology, Ministry of Communications & Information Technology, Government of India, New Delhi. The software runs on windows platform in client/server mode. The infrastructure requirements (hardware, operating system, database management software, internet connectivity, etc.) for using the software are specific. E-Granthalaya 3.0 uses MS SQL Server (any edition) as backend database software and VB.NET/ASP.NET 2.0 as frontend solution. Express edition of SQL Server is provided free along with e-Granthalaya software.

The software is made available free of charge to libraries under e-governance initiative of the Government of India. However, the recipient library has to pay the charges for installation of the software, training of staff and post-installation technical support and service.

E-Granthalaya is complete and integrated bibliographic software. It is user friendly. It covers the following modules:

- (1) Administration: Enables to enter default values, user authentication data and information used by other modules.
- (2) Book Acquisition: Helps you to carry out acquisition functions (ordering, receipt, reminders, accessioning, bill processing, etc.) in a library.
- (3) Cataloguing: Useful for cataloguing books, reports, manuals, etc. in a library. It is possible to indicate the following about a document:
  - Language (Hindi, English, Marathi, Kannada, etc.)
  - Physical Format (Print, CD-ROM, Floppy, etc.)



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- Multiple Volume, Single Copy, Multiple Copies
- Acquisition Mode (Purchased, Gratis, Exchange, Subscribed)
- Binding Type (Hardcover, Paperback, etc.)
- Accompanying Material (CD, Floppy, Chart supplied along with a book)
- Section (General, Reference, Textbook, Book Bank)
- Location (Rack/Shelf No., Cupboard No.)
- (4) The software can be used to carry out stock verification of documents held by a library. Also the software supports bar code system. Further you can import/export book and member data in software database from Excel sheet and vice versa.
- (5) Circulation: Automates all the functions related to issues, returns, reservation, reminders, etc. of documents in a library. Special features:
  - Documents issued, renewed, reserved and returned on a particular date or within a specified period.
  - Calculation of Fine & Printing Receipts for Fine, Damaged/Lost Books.
  - Deposit, Membership Renewal; and related Statement Reports
  - Most Used Books Generates a list of frequently borrowed books indicating how many times each book was borrowed
  - Top Users Displays a list of users indicating how many documents were borrowed by each user
  - Generation of member card with photo and bar code
  - Generating reports using various combinations
  - Supports use of smart card, bar code, email, RFID & SMS
- (6) Serials: Manages the functions related to journal subscriptions, receiving, reminders, bill processing, etc.
- (7) Articles Indexing: Very useful for indexing special issues and articles in journals, conference proceedings; book chapters, etc. Possible to upload & view full text of articles.



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- (8) Budget: Useful for allocating & monitoring funds to different courses/projects, maintaining invoice & payment details, budget control & analysis, generating management reports such as Budget Summary (Amount Allocated, Amount Spent & Amount Left under various heads) and Bill Register.
- (9) Search module includes simple & advance search, authority based search, View Index, Catalogue Queries, Search by Holdings, Acquisition Queries, View Approval/Order Details, Vendor Queries, Invoice Queries, Current Awareness, and SDI (Selective Dissemination of Information). Search can be performed by specifying any word in a title, author, editor, translator, publisher, keyword, broad subject (or course), classification number, language, accession number, etc.
- (10) Further the librarian can manage newspaper clippings information using this software. Also institute and other publications (project reports, question papers, syllabus, theses, seminar papers, etc.) can be digitized, catalogued, indexed; and the user can retrieve information and see the full text of such documents. It is possible to integrate e-books in e-Granthalaya software database.
- (11) Z39.50 Protocol. In the case where internet connectivity is available, it is possible to upload or import catalogue records from the Library of Congress and other libraries so that there is no need to enter bibliographic details manually in the database. This feature is known as copy cataloguing in library parlance.
- (12) Multilingual (Unicode) Facility. Apart from books in English language, it is possible to enter information about books written in Indian regional languages such as Marathi, Hindi, Gujarati, Kannada, etc. The software is Unicode compliant.
- (13) OPAC (Online Public Access Catalogue): Provides access to complete backend database for searching which includes options from a simple search to an advance search. It is especially useful for faculty and students. OPAC gives access to books, journals, etc. to make your library's database available on the LAN or intranet.



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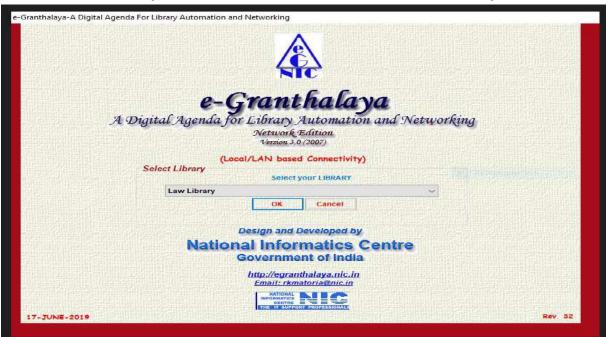
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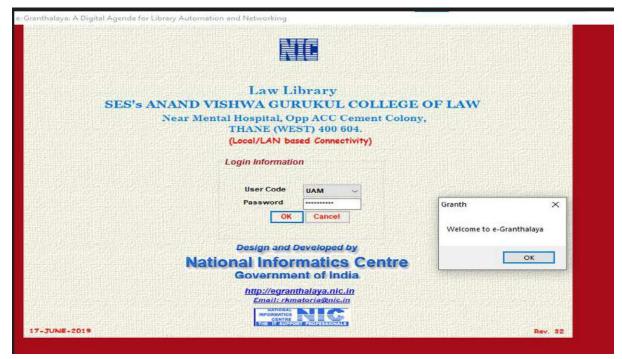
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#### **Library Automation Software E- Granthalaya**



**Interface for Log-in** 



E- Granthalaya Software Login

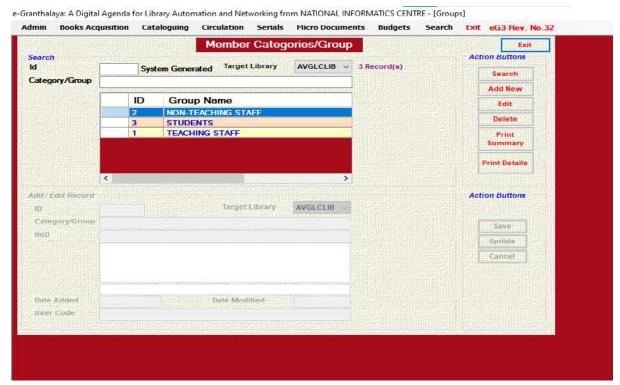


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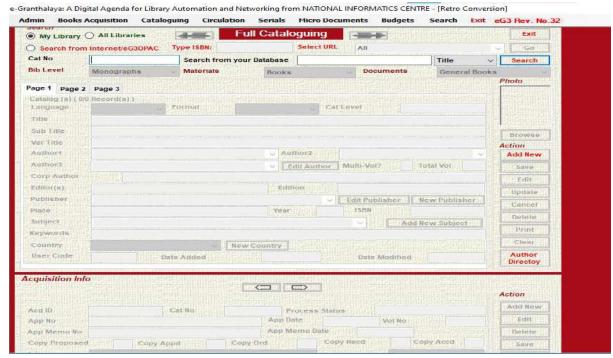
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#### Membership Categories/Group



**Entry of New Books** 

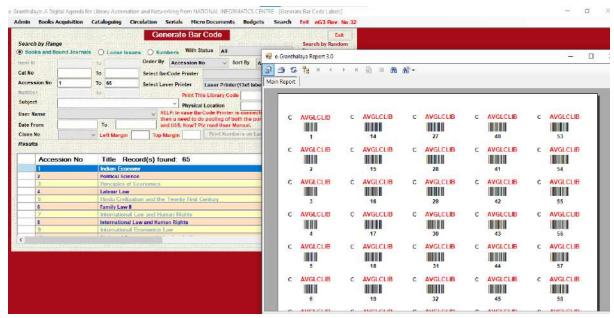


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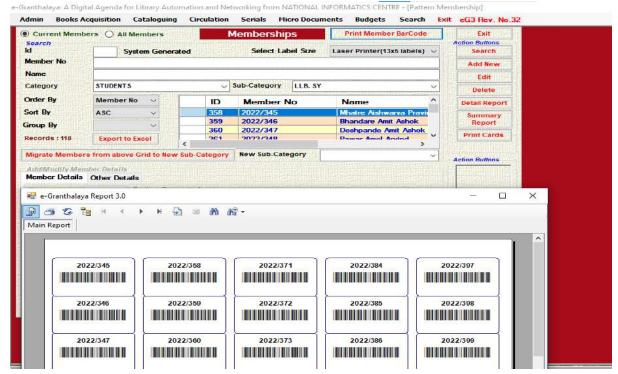
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Generate Bar Code Label for Books



**Generate Bar Code Label for Members** 

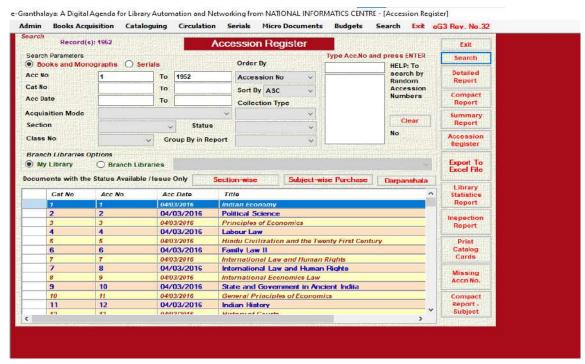


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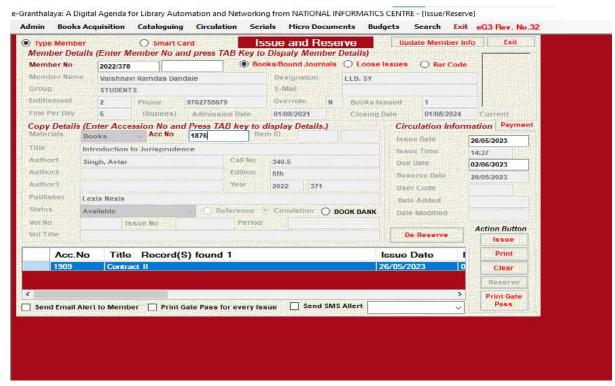
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#### **Accession Register in Software**



**Book Issue Entry** 

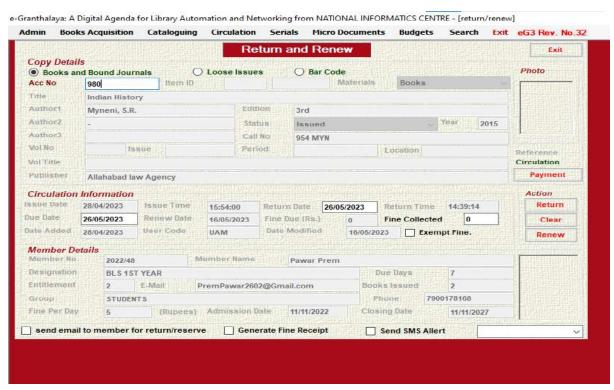


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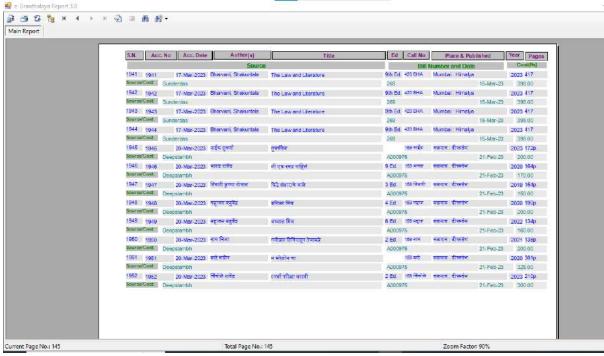
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#### **Book Return Entry**



**Last Updated Entry in Software** 



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#### **OPAC**



**OPAC** Interface



**Search Window** 



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### Search Options Books and Subject-wise, Title-wise, Language-wise and Accession No.-wise



Search Status showing Availability of Book in Library or Issued



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#### **Law Finder Database**

#### **Simple & Efficient Search**

LAW FINDER is a simple but highly advanced searching software tailor made for legal text. Search in Head note, Court, Judge, Order or Combinations with unexpected ease. Search by citation or any clue.

Unlimited Search within Search jump to referred cases with hyperlinks. Write notes, Bookmarks, Print, Copy and Paste text, you name it LAW FINDER has it.

#### Overruled & Relied Cases Marked

LAW FINDER not only marks all known overruled cases in red background but also links it with overruling case. Just Click on Bouncing Smiley and open the overruling case directly.

LAW FINDER directly links Relied case with Relying case. Just click on Dancing Smiley and open the relying case. Dissented cases and Dissented cases also marked and linked.

#### **Reference Rating Stars**

LAW FINDER also rates a case with Reference Rating Star from 1 to 13 depending upon how many times a case has been referred, relied, distinguished discussed by Courts in future.

#### Red Star for cases Cited over 100 Times.

Just a click gives you the list of cases where a judgment has been refereed to relied, distinguished or simply discussed. You can open this cases to find out the latest legal position. Now cite popular cases with greater confidence

#### **Hyper Linking**

Most referred cases are hyper linked. Now scan full DNA of any law point up to Privy Council. One case depends on the other. Hyper linking simply connects all dependent cases



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together for deeper and seamless navigation through the subject. Referred cases are equally important. Now open most of the referred cases simply by click of mouse LAW FINDER integrates Supreme Court and High Courts on every subject making hyper linking very useful and effective.

#### **Huge Data Base**

LAW FINDER Library Edition contains over 13,60,000 cases growing @ 7000-8000 cases per month. Supreme Court Cases right from 1950 & Privy Council cases right from 1836. All Indian High Court Cases on Civil, Criminal, Rent, Service and Labour and all other topics from over 80 Law Journals every month. Selected cases from various Tribunals and commissions.

#### **User Control**

Now manage your search data with bookmarks, annotations and user friendly labels. Your search data is never lost. No need to remember old searches any need to re-find cases. Build your own information base. Important and New Cases marked every month for urgent attention.

#### Acts, Rules, Law Commission Reports and Articles

Over 3400+ Central Acts and Rules in user friendly format. List continues to grow and whole stuff is amended periodically. No risk of going out of date. Reports from Law Commissions of India starting from 1955.



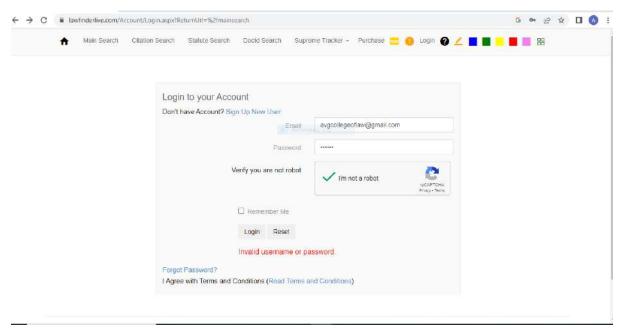
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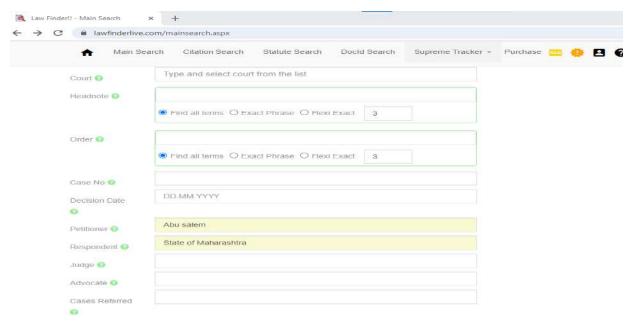
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#### **Law Finder Online Interface**



#### Library Database - Law Finder Login



Case Law Search – Abu Salem V. State of Maharashtra

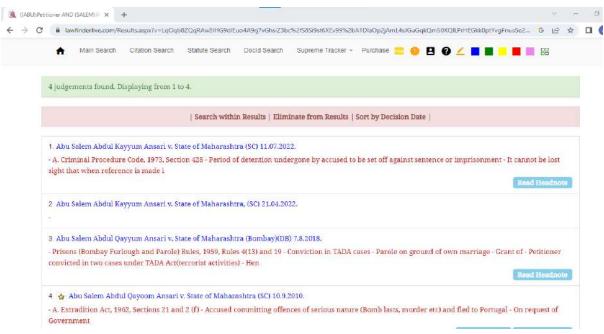


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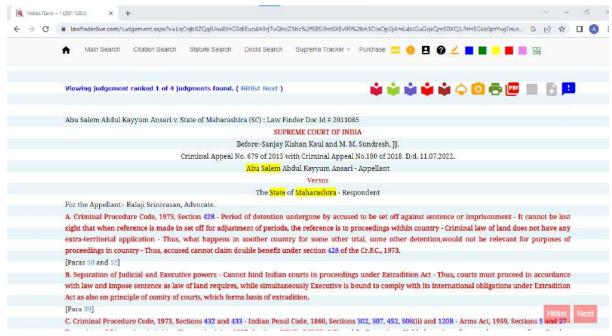
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#### Case Law Search Result for Abu Salem V. State of Maharashtra



Case Judgement of Abu Salem V. State of Maharashtra

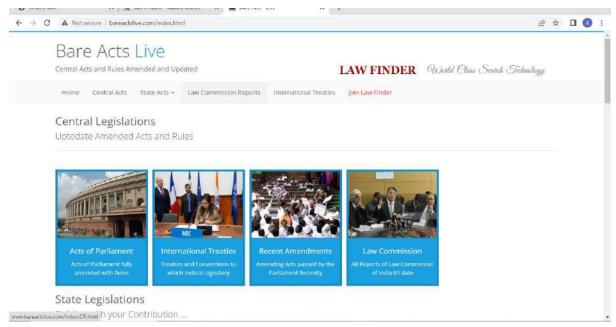


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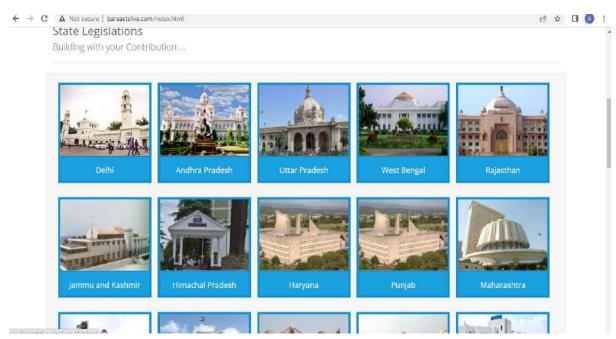
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**Search Bare Acts in Bare Acts Live** 



**Search Bare Acts State wise** 



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Law Finder Live India's first Intelligent Legal Database. Live updates as it happens.	
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Arbitration Law	
Company Law	
Constitutional Law	
Contract Law	

#### **Questions and Answer Section - I**

#### Constitutional Law

Frequently Asked Questions on Constitutional Law

Q. 1 Discuss the salient features of Indian Constitution.

Ans. The Constitution of India is largest and most detailed Constitution in world. It originally consisted of 395 Articles divided into 22 parts and 8 schedules. The framers of Indian Constitution sought to incorporate the good provisions of all the existing constitutions of different countries in the world. Indian Constitution has borrowed Parliamentary system of Government from British Constitution. Framers of Indian Constitution incorporated provisions of "Fundamental Rights" from the Constitution of United States of America, "Directive Principles of State Policy" from Ireland, Power of Judicial Review to the Supreme Court has been taken from the Constitution of United States of America. Similarly India's federalism has been beefitted from American provisions in this area. The Constitution of Canada and Australia have also been used to some extent for laying down some provisions of Constitution of India. The Constitution of India Occupies a unique place among the federal Constitutions of the World. This is due to its distinctive features. The chief characteristics of Indian Constitution are as follows:

1. Longest Constitution of the World - The Indian Constitution is lengthiest and most detailed of all written Constitutions of the world.
While the American Constitution originally consisted of 7 Articles, Australian Constitution 128 and Canadian Constitution 147 and Indian Constitution originally had 395 Articles. But till 78 the Amendment Act, of 1995 it consists of 443 Articles.

The Indian Constitution lays down the structure not only of Central Government but also of the States. The American Constitution on the other hand leaves the States to draw up their own Constitution. Because of peculiar problem of India like population, minorities, schedule class. Schedule tribe community peoples it had to incorporate many provisions.

2. Democratic form of Government. - The Constitution of India constitutes India into a sovereign democratic republic. It thus provides for the establishment of a democratic form of government in the country. Justice, Liberty, Equality and Fraternity which are essential characteristics of a democracy are declared in the Propuble as the year chieffines of the constitution. In a democracy the Government

#### **Questions and Answer Section - II**



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#### **Library in Pictures**



**Entrance to Library** 



**Reading Hall** 



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**Reference Section/ Teacher's Reading Section** 



**Newspaper Reading Section** 



LL.B - 3 Years | LL.B - 5 Years | LL.M

Diploma in Labour Law and Labour Welfare | Post Graduation Diploma in Cyber Law

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